

STUDENT NAME _____ ID# _____ PHONE # _____

2011-2012 SPECIAL CONDITIONS FORM – Estimated Income For June 1, 2011 through May 31, 2012 Income*

If you or your family has experienced a substantial drop in income which will negatively impact your financial resources for the 2011-2012 academic year,* the Boise State Financial Aid Office can re-evaluate your financial aid eligibility. If you complete this estimated income form, you may be required to submit a 2011 tax return or updated documentation later. *Some exceptions may be considered.

Which individual(s) experienced a reduction in income? Check all that apply.

- Student Spouse Parents

General Instructions:

1. Write a detailed letter and provide documentation explaining the unique circumstances that are impacting your 2011-2012 family income and your ineligibility for unemployment income, if applicable.
2. Complete the **Anticipated Income and Assets Chart on page 2** using gross income.
3. Provide recent pay stubs showing YTD info for each job worked during 2011-2012 by all individuals listed on the 2011-2012 FAFSA.
4. Schedule an appointment with a financial aid counselor to meet in person or by phone regarding circumstances.
5. Submission Deadlines: Nov. 1, 2011 for students enrolling for fall semester only; April 1, 2012 if enrolling for spring 2012.

Specific Instructions: Please indicate the reason(s) for your household change in income.

Check all that apply, and provide the documentation requested for that reason.

- Layoff.**** Effective Date: _____ . Provide a document from employer showing effective date and severance paid.
- Business Closure.**** Name of business: _____ . Provide documentation of closure.
- Termination.**** Effective date: _____ . Provide a letter from employer stating effective date.

**** Provide documentation of unemployment benefits eligibility and amount of benefits, if applicable.**

- Self-employed – decline in business.** Provide income comparison information from previous year to current year.
- Quit or reduced employment to attend school.** Effective Date: _____ . Provide a document from employer stating effective date.
- Unemployment benefits ended.** Effective Date: _____ . Provide unemployment office document showing termination date.
- Other:** Please specify and provide documentation. _____

Please note the following:

- Requesting a review does not guarantee that income adjustments will be made
- Income adjustments to your FAFSA data do not guarantee an increase in aid
- Providing detailed information and documentation of your circumstances with this completed form will improve our ability to conduct a review without excessive delays

CERTIFICATION: *I certify that the information provided is true and is my income projection. If a new job is found, or my family's income situation improves, I will notify the Financial Aid Office immediately. I understand if I use false information to establish eligibility for federal student financial aid, I could be subject to a fine, jail, or both.*

Independent students: you must sign and if you are married, your spouse must sign.

Dependent students: you must sign and one of your parents must sign.

Student _____ Date _____ Spouse _____ Date _____

Father _____ Date _____ Mother _____ Date _____

Dependent students must complete both the Student column and the Parent(s) column. Married students must complete the Student and Spouse's columns. Report only gross amounts (we will make adjustments for taxes, etc). **Provide year-to-date pay stub(s) for all jobs held during June 1, 2011 – May 31, 2012.**

ANTICIPATED INCOME AND ASSETS FOR June 1, 2011 – May 31, 2012			
	Student	Spouse	Parent(s)
<p>Wages, salaries, tips</p> <ul style="list-style-type: none"> ◆ use pay stubs & attach copy of year-to-date pay stubs for 2011 and 2012, if applicable; ◆ if pay stubs do not have year-to-date totals, attach copies of all pay stubs) <p>Project income from now until May 31, 2012. Detail how you arrived at the projection; attach separate page if necessary. [For example, assuming there are 14 weeks remaining, my wife will be working 15 hours a week at \$10/hour for the next 14 weeks. Her projected earnings are 15 x \$10 x 14= \$2100.]</p>	<p>\$ _____ (actual income earned from June 1st, 2011- now)</p> <p>\$ _____ (projected income from now to May 31, 2012)</p> <p>TOTAL JUNE, 2011 to MAY, 2012 INCOME:</p> <p>\$ _____ Calculation details:</p>	<p>\$ _____ (actual income earned from June 1st, 2011- now)</p> <p>\$ _____ (projected income from now to May 31, 2012)</p> <p>TOTAL JUNE, 2011 to MAY, 2012 INCOME:</p> <p>\$ _____ Calculation details:</p>	<p>Mom _____ Dad _____ (actual income earned from June 1st, 2011- now)</p> <p>Mom _____ Dad _____ (projected income from now to May 31, 2012)</p> <p>TOTAL JUNE, 2011 to MAY, 2012 INCOME:</p> <p>\$ _____ Calculation details:</p>
Interest or dividend earnings			
Payments to tax-deferred pension and savings plans. <u>Include untaxed portions of 401(k) and 403(b) plans.</u>			
Cash support or any money paid on your behalf, including support from a non-custodial parent or any other person			
Other taxable income (specify what it is)			
+Child support received			
- Child support paid			
Veterans non-educational benefits (i.e., death pension, dependency & indemnity compensation, disability, etc.			
Withdrawals from tax-deferred pension, savings, IRAs, 401(k), 403(b) plans or life insurance disbursements.			
Unemployment benefits and/or workmen's compensation.			
Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).			
Other untaxed income (i.e., AFDC, ADC, other Welfare Benefits, Refugee Assistance, JTPA non-education benefits, disability income). Specify what it is.			
Assets: As of today, what is the net worth of investments, including real estate (not your home)?			
Assets: As of today, what is the net worth of current businesses and/or investment farms? Do not include a farm that you live on and operate.			
Assets: As of today, what is your (and spouse's) total balance of cash, savings, and checking accounts? Do not include student financial aid.			
Exemptions: What amount of your gross earnings is from work/study income?			