

INTENT TO VACATE

UNIVERSITY HOUSING | 1910 UNIVERSITY DRIVE | BOISE | IDAHO | 83725-1356
PHONE (208) 447-1002 | FAX (208) 447-1421

We (I), _____

Of _____
Street Address Apartment #

intend to vacate the premises on _____ Date _____ We (I) understand this is our
thirty (30) day written notice as required per our lease.

Reason for moving: _____

I give permission for Boise State University to release information regarding my rental history.

I give permission for Boise State University to release information regarding my rental history on to:

I do not give Boise State University permission to release information regarding my rental history.

Forwarding Address:

Please be sure to fill out a forwarding address card at check out.

For your official checkout:

- ✓ A checkout appointment will be sent to your BroncoWeb email address.
- ✓ All personal belongings must be out and the apartment cleaned by this time.
- ✓ Bring all keys and parking permits to the Apartment Office for your checkout. You will also sign out on the inventory form.
- ✓ If you have a roommate, your roommate must also vacate the apartment by the date listed above.

Change in Status:

If there is a conflict or change in our (my) present plans, we (I) will notify the University Housing Apartment Office immediately. This notice can be rescinded only if the apartment has not been guaranteed to someone else by University Housing. If rescinding your intent to vacate you must do so in writing.

Tenant Signature

Student ID #

Date