

# Appeals Review Board Review Request

The Appeals Review Board reviews cases to determine if the citation was issued in accordance with current Boise State University parking policy. Prior to scheduling a Appeals review Board to review, Parking and Transportations Services must receive payment for the citation you are appealing. Should the Appeals Review Board approve the appeal the university will process a refund check

Today's Date: \_\_\_\_\_ BSU I.D. # (Students/Faculty and Staff only) \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Telephone: \_\_\_\_\_

Citation #: \_\_\_\_\_ License Plate #: \_\_\_\_\_ State: \_\_\_\_\_

I have read and understand the Boise State University parking policies and the appeals policy. I understand that the independent Appeals Review Board will serve as the final decision from the University regarding this matter.

Signature: \_\_\_\_\_

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## For Parking and Transportation Services Use Only

2<sup>nd</sup> level appeal received within 10 days

Appeals Review Board Scheduled for: \_\_\_\_\_

Number of documents with this packet: \_\_\_\_\_

- Initial appeal form
- Citation History
- Photographs
- Maintenance report
- Other: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## For Appeals Review Board use only:

- Accepted: \_\_\_\_\_
- Denied: \_\_\_\_\_
- Modified: \_\_\_\_\_

Signature: \_\_\_\_\_