

# IN THE NEWS

A Publication of Boise State University

Department of Public Safety, Risk Management  
and Transportation

Volume 4, Issue 1

FALL 2006

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## **Avian Flu...What to do????**

Many scientists believe that the Avian or Bird flu may be the next severe pandemic. A pandemic is defined as an outbreak of a new disease that has not been found in populations. Also to be defined as a pandemic this disease needs to be easily and sustainably transmitted between humans. Pandemics are extremely concerning because since the disease is new, humans do not have an immunity or vaccinations for the illness.

Many agencies such as the World Health Organization, Center for Disease Control, and US Health and Human Services have stressed the most important thing we can do as individuals is to prepare.

So as a new member to the "Gee, I wanna be prepared club" (membership id and jacket not required to participate) what do you need to do? We offer some basic suggestions:

- Utilize the CDC Individual and Family Preparation Guide and/or Checklist. The checklist is a two page document to help people prepare at the most basic level, whereas the planning guide is a larger document that provides more detail and background information. These guides and other information is available at <http://www.pandemicflu.gov/plan/tab3.html>
- Prepare as much as possible according to the planning guides. A student in an apartment or resident hall may be less able to store the food and water recommended, but do as much as you can.
- Prepare the Emergency Medical and Emergency Contacts form, found at the same link as above. These forms will help medical professionals know what medications you may need and contact information. This is especially essential if your family lives in another state.
- Have some financial savings as you may find yourself sick or a loved one sick and you need to leave work to care for them or yourself. If you work where vacation and sick leave are accrued, you should strive to maintain at least three weeks of paid leave.
- Discuss with your department preparations they are making for a pandemic, knowing that you have a vested interest in your employer's preparedness. Discuss with your family and friends if other employers are also preparing. The website <http://www.pandemicflu.gov> has preparation checklists for a variety of organizational types such as businesses, schools, day care, clinics, churches, etc. Share these checklists with organizations you have contacts with.
- Learn and use proper etiquette when ill. Cover your mouth and nose when you sneeze or cough, use warm soapy water to frequently wash your hands, avoid touching your eyes and face, and if you are too ill to go to work, take time off. Do not bring your illness to work to share with others. You can also avoid getting sick by eating healthy and exercising.

## Alternative Transportation

### Bike Barn

On a very chilly Friday morning in mid-September the Kinesiology Department at Boise State University held the grand opening of the Bike Barn, the first of its kind on a northwest University campus.

The Bike Barn is the result of the collaborative effort of numerous people and Departments on campus spearheaded by George Knight from the Philosophy Department and Lynda Ransdell of the Kinesiology Department.

When discussing with one another the need to improve facilities for those who commute to campus by bicycle, they hit upon the idea of a Bike Barn.



With a secure place to lock ones bike, lockers to store bike gear and showers the Bike Barn aims to make commuting by bicycle more attractive, especially during the winter months. You can even have your dry cleaning picked up and delivered back to the campus. You can use the amenities of the bike barn for \$10.00 per semester; the funds go toward maintenance of the facility.

By commuting by bicycle Dr Ransdell estimates that she saves herself at least \$32.00 per week or \$1,408 per year. Beyond the financial savings, biking is good for the environment and good for the individual.

### Alternative Transportation

If you have used alternative transportation in the past month please fill out the form below and return it to PTS to be entered into the Alternative Transportation Drawing.

Please print clearly. Mail to: I Dig Alternative Transportation 1001 Lincoln, Boise ID 83725

Name: \_\_\_\_\_

Address: \_\_\_\_\_

I have used Alternative Transportation \_\_\_\_\_ times in the past 30 days.

Bus     
  Carpool/Vanpool     
  Walking     
  Bicycle  
 Skateboard/Rollerblade

I am interested in finding out more about alternative Transportation options

### Rolling Through BSU

Bicycles, skateboards and self-propelled scooters are a great way to get around campus. It's clean, efficient, healthy, fun and you get the best parking on campus. When wheeled vehicles share the walkways with pedestrians, there is potential for collisions. So that walkways are safer for all, BSU has adopted a wheeled etiquette for everyone to remember:

- **Pedestrians always have the right of way.** Be conscientious of others when riding on walkways. Pedestrians may not be entirely aware of the faster moving traffic around them.
- **Control your Speed,** especially during class changes when there is increased pedestrian traffic on the walkways. Walk ways are not designed to handle the faster wheeled traffic.
- **"On your left," "On your right," or "Behind you"** Politely notify pedestrians as you approach from behind so they are not startled. Be aware that pedestrians maybe using and MP3 player or iPod and may not hear you.
- **Give people their space.** Allow a safe distance between you and others as you pass. If you can reach out your hand and touch the person you are passing, you are too close.
- **If too crowded dismount.** During busy times and in crowded areas, the walkways become too congested to safely ride.



### Those commuting to and from Nampa can ride the BUS for free.

If you commute from Canyon County to Boise you can now do it for free. That's right the #42 Nampa Limited Stop BUS is one of the routes that is free to all BSU students, faculty and staff with a valid BSU ID card and a BUS sticker. If you are taking a class out at the West Campus, check out the #42.

Use your commute time to

- do homework,
- catch up on your correspondence,
- read the newspaper,
- take a nap,
- talk with others riding the bus about how much nicer the commute is when you don't have to drive.

## Top 10 Reasons to Work for Parking

- 10) You get to wear cool radios on your belt.
- 9) You will learn what "Please 25 at 103 for a Code 4" means.
- 8) Earn extra income working football and basketball games.
- 7) You'll be the envy of all your friends.
- 6) Our golf carts go up to 10 miles per hour!
- 5) Recently ranked by BSU Parking News as the best place to work!
- 4) Promotional opportunities for students and staff.
- 3) Paid training and certification opportunities.
- 2) Eligible for scholarships through the National Parking Association to parking industry employees and their family.
- 1) Who wouldn't want to work for the most loved department on campus?



## Top 10 Reasons to Not Work For Parking

10. Management makes you write dumb articles for the newsletter, like this.
9. When we say Boot, we don't mean footwear
8. We don't appeal our own citations, if you're paid to enforce rules you're expected to live by them.
7. Everyone assumes you fought for Germany in WWII
6. Customer service training every 3 months gets repetitive
5. Because you cried when Old Yeller died
4. Because you like to hide behind bushes waiting for meters to expire
3. The cookies and brownies are whole grain wheat
2. Your skin is so thin people can see the blood flowing
1. Because you flunked out of police academy



## New parking structure construction begins

**Permits in the new garage to be sold at a discount, Parking taking reservations for these permits and starting a waiting list.**

In October 2006, Layton Construction was awarded a contract to build the next BSU parking structure near Lincoln Ave and University Dr. (just south of the Student Union). The \$11.4M project will add 750 parking spaces, plus over 9000 square feet of office space. The current project is being designed to utilize half of the building site, which will allow for a phase 2 project, ultimately providing 1500 additional parking spaces. The first floor office space will be located at the intersection of University and Lincoln Ave. The project is expected to be completed on August 10<sup>th</sup> 2007, in time for the fall semester. This project is very critical to BSU for many reasons. This project not only adds much needed parking spaces to campus, but provides an inventory buffer for the next few years as numerous parking lots are taken off-line to accommodate new buildings and related construction staging. This project is a compliment to the master plan, which indicates the development of parking structures near the perimeter of campus.

As with our current parking structures this facility will eventually be reserved parking, but we are pleased to announce that in the short run this facility will be sold as a General Plus permit. The General Plus permit is a new concept to BSU, and is essentially the averaged cost of a General and Reserved permit. The following table illustrates next year's permit rates, including the new permit.

Permit Type	Cost
Student General	\$ 92.00
<b>Student General Plus</b>	<b>\$ 171.50</b>
Student Reserved	\$ 251.00
Employee General	\$ 137.00
<b>Employee General Plus</b>	<b>\$ 216.50</b>
Employee Reserved	\$ 296.00

The result of a general plus is getting the benefit of a reserved permit, but at a cost significantly lower than reserved permits. We will operate the facility as General Plus for as long as we are financially able.

We expect this garage to be a popular option due to its location and discounted price. We would encourage individuals that would like to purchase a permit in this garage for next fall semester to contact parking to get on the waiting list. Send email to [prkpermitreq@boisestate.edu](mailto:prkpermitreq@boisestate.edu) Subject : Wait list

## University Security

### Free Emergency Cell Phones

Donate Your Old Phones

University Security with the cooperation and assistance of the Boise Police Department has implemented an emergency cell phone program on campus. These free cell phones are for use by those individuals who may find themselves in a dangerous situation (domestic violence, stalking, etc.) and need immediate access to 9-1-1 emergency services.

These free cell phones are available at the Security/Police substation located at 10011/2 Lincoln Avenue. These cell phones come with a charger **and only have access to 9-1-1 emergency services**. We do not track who has these cell phones and we encourage students and employees to take them if they have a need.

The only criteria for individuals taking a phone are that they have a safety related need, do not already possess a cell phone, and are willing to sign a waiver of liability. If you have a need, please take advantage of this campus program.

Also, we encourage students and employees to **donate their used cell phones to this program**. Cell phones should be dropped off at the Security/Police Substation located at 10011/2 Lincoln Avenue. You will be provided with a tax deductible contribution form for your donation. We ask that individuals donating cell phones submit cell phones no older than 2 years old, ensure it comes with a charger, **and that you erase any information you do not want retained on the phone**.

Special thanks to the Boise Police Department and the hundreds of individuals who have donated cell phones.

Should you have any comments or questions about this program, contact Bob Seibolt at 426-3226, or by email at [bseibolt@boisestate.edu](mailto:bseibolt@boisestate.edu).



## Online Crime Reporting

University Security and the Boise Police Department are now offering BSU students and employees access to the Boise Police Department Online Crime Reporting System. This resource will enable the BSU community the ability to immediately submit informational crime data and receive a police report tracking number online.

Criteria for submissions require that the crime is not an emergency, the incident occurred on the BSU campus or within Boise city limits, and the suspect is unknown. Available report types include abandoned vehicles, graffiti, harassing phone calls, lost property, theft, traffic concerns, vandalism, and vehicle break-in.

All cases will be reviewed and you may be contacted. Anyone wishing to report these crimes online should visit <http://www.boisepolice.org> (utilize the online services link).

Should you have any questions or comments about the Online Crime Reporting Program, contact Bob Seibolt by phone at 426-3226, or by email at [bseibolt@boisestate.edu](mailto:bseibolt@boisestate.edu).

## "Ask-A-Cop"

University Security and the Boise Police Department is providing BSU students and employees access to BSU law enforcement officials through a new educational and networking program entitled "BSU Ask-A-Cop". The objective of this program is to enhance communication and build relationships between students and employees with the campus police.

This program will allow students and employees to submit questions to BSU law enforcement officers that will be answered and may be published in the Arbiter and in other media outlets. Questions should be law enforcement related. No names or actual incidents should be referred to specifically. Questions submitted to the BSU Ask A Cop Program should be general and informational in nature. Students and employees will receive an email response to all appropriate questions they submit. Any question submitted is considered public information and may also be published and responded to via multiple media outlets. Any allegations of specific criminal, life threatening or a dangerous situation should be referred directly to appropriate law enforcement agencies rather than to the BSU Ask A Cop Program. BSU students and employees should submit law enforcement questions to [dschoenborn@cityofboise.org](mailto:dschoenborn@cityofboise.org).

Should you have any questions or comments about the BSU Ask A Cop Program, contact Bob Seibolt by phone at 426-3226, or by email at [bseibolt@boisestate.edu](mailto:bseibolt@boisestate.edu).

## Risk Management and Insurance Prompt Claim Reporting

**Prompt notification, by University departments, to the Risk Management & Insurance (RM&I) office, is essential when reporting an incident or accident**, whether it is a Worker's Compensation, Automobile, Property, or Liability claim. Notification, to RM&I, should be made within 24 hours, whenever possible, and no later than 48 hours. Prompt claim reporting to our (RM&I) office helps to insure the accuracy of information and/or statements collected regarding the incident, and enables our office to meet the State requirements for timeliness of claim reporting by the University.

**1. Property Loss** - Claims resulting from Property Damage or Theft should be filed with the BSU Risk Management & Insurance (RM&I) office, using the "**State of Idaho Property Loss Reporting Form.**"

Information to be submitted, following a first report of loss, could include as applicable, statements from witnesses, a police report number (DR #), pictures taken at the scene, serial numbers and/or asset tag numbers of the items damaged or stolen, cost estimates for repair or replacement to return the item to its original condition or to replace it with "like kind and quality."

Qualified property items not exceeding \$20,000 in value scheduled on our "**Inland Marine**" (IM) policy, are items that are susceptible to theft or breakage, or property which is frequently transported are subject to a \$50 deductible, per covered loss. University owned property items not listed on our IM schedule are covered under our **Major Property Policy** and subject to a \$2000 deductible, per covered loss.

**2. Auto Accident** - Claims resulting from an auto accident, involving a University owned or leased vehicle should be reported by the driver of the vehicle to RM&I by completing the "**Auto Accident Report Guide**" found in the glove compartment of the vehicle. Information to be included, as applicable, would be a police report number (DR #), pictures taken at the scene, and at least two (2) cost estimates for repair. If the driver of the University vehicle is "**At Fault**," he or she must attend the RM&I sponsored 4-hour Defensive Driving Course within six months in order to be eligible to continue to drive University vehicles. Auto Physical Damage claims are limited to actual cash value or cost of repair and subject to a \$500 deductible per covered loss which is the department's responsibility.

**3. Job Related Injury** – Injuries occurring during the course and scope of one's work related activity need to be reported by the injured employee to their supervisor by the end of their shift or as soon as possible and not later than 48 hours. This should be followed with a Worker's Compensation **Supervisor Accident Report (SAR)**, completed by the employee's supervisor/manager, and submitted to RM&I within 24 hours of notification of injury by the employee.

The SAR form should be completed and e-mailed (first preference), faxed (426-4976 – second preference) or forwarded to RM&I **regardless of whether or not the employee incurred time loss from work or received medical treatment.**

For more information on "Promptness in Claim Reporting," please visit our RM&I website at <http://rmi.boisestate.edu> or call 426-5955 or 426-3012.

### New Student Employee

Risk Management and Insurance has added an additional student employee to our office this summer. Her name is Sarah Farnam and she is currently a freshman at Boise State. Sarah is being trained on all operational aspects of our office and has been a needed addition to a growing workload.

Sarah's office hours vary with her class schedule but she can be reached at [sarahfarnam@boisestate.edu](mailto:sarahfarnam@boisestate.edu) or at 426-3610. Welcome Sarah!



## Event Parking

### November 4<sup>th</sup> - Saturday

#### Men's Basketball @ 7PM

The west stadium lot will be closed to permit holders starting at 4:30. If you are parked in the lot prior to 4:30 you do **not** have to relocate your vehicle. Parking attendants will direct you to the nearest available lot to park.

**Women's Volley Ball @ 7PM** limited parking will be available in the Liberal Arts Lot, Library Lot, and the SUB visitor lot.

**"The Barber of Seville" is being presented by Opera Idaho at the Morrison Center; show starts at 8 PM.** There will be extra traffic and congestion starting at 7 PM for this event. Parking has been reserved in the Towers General and Reserved lots, and the Brady Parking Structure.

### November 18<sup>th</sup> - Event Fest

#### Last Home Football Game

##### BSU vs. Utah State, Kick-off is at 1 PM.

##### Restricted Parking Areas

1. Stadium Lots: West/East/Bronco Circle/Cesar Chavez Ln will be closed to the public starting at 12 AM on Saturday, November 18th. All vehicles must be relocated by 5 AM on the 18th or they will be cited and towed out of the lot. BAA Reserved Permit holders will be allowed to enter the lot starting at 8 AM.
2. Most General lots south of University Drive close at 10 AM for BAA parking. If you have parked in any these lots prior to the lot closing you will **NOT** have to relocate your vehicle. An attendant can direct you to an open lot where your permit will be valid if you arrive at a closed lot.
3. BSU- Brady Parking Structure – Free starting at 11AM. The Boise Tour Train will provide transportation from the Parking Structure to the West Stadium parking lot 2 hours prior to the game, and transportation back 1 hour after the game.

**To avoid congested traffic, we highly recommend you to enter and exit campus off of University Drive and Capital Blvd., or Lincoln Avenue and Beacon Avenue. University Drive, between Lincoln Avenue and Broadway Avenue, will be congested and should be avoided.**

For extended details visit the Parking and Transportation Service's website [www.boisestate.edu/parking](http://www.boisestate.edu/parking)

#### BSU Women's Volleyball Match vs. Nevada @ 6PM

Fans attending the match will need to park in the Liberal Arts and Library lots. Parking is based on availability.

#### BSU Men's Basketball game vs. Southern Utah @ 8 PM

Starting at 6 PM we will be offering event parking in the East Stadium lot for basketball. No vehicles will be allowed to enter the West Stadium parking lot, after the exiting traffic from the football game to provide parking for those who need accessible handicap parking and parking for Boise State Athletics Association. Parking attendants will direct you to the nearest available parking lot.

Valid Boise State reserve, general or special permits may park in event fee-payment parking areas free of charge at most events, this includes regular men's basketball games.

Paid parking lots for Men's Basketball games will include the East Stadium lot, and the Rec. Center General lot.

**Parking Services does not require vehicles to relocate for Men's Basketball games.**

**Boise Philharmonics** presents Fantastic Voyage at the Morrison Center. Shows are at 10am & 8:15. There will be extra traffic and congestion starting at 7 PM for this event. Parking has been reserved in the Towers General and Reserved lots, and the Brady Parking Structure.

**We understand this is inconvenient for many and we appreciate your cooperation.**

## Events Continued



### Men's Basketball Parking Information

The West Stadium Lot will close starting at 3:30 p.m. to provide parking for those who need accessible handicap parking and parking for Boise State Athletics VIP/donors. The lot will close at 3:30 p.m. for all weekday basketball games. Parking attendants will direct you to the nearest available parking lot.

Valid Boise State reserve, general or special permits may park in event fee-payment parking areas free of charge at most events, this includes regular men's basketball games.

Paid parking lots for Men's Basketball games will include the East Stadium lot, and the Rec. Center General lot. (See Campus Parking Map at <http://www.boisestate.edu/parking/2006CampusMap.pdf> )

### **Parking Services does not require vehicles to relocate for Men's Basketball games.**

Weekday home games will occur on the following dates during school sessions: November 2<sup>nd</sup> and 29<sup>th</sup> December 6<sup>th</sup>, January 25<sup>th</sup>, February 7<sup>th</sup> and 22<sup>nd</sup>

**Please plan on arriving early for class, and use alternative parking lots.**

### **Help Make Your Guest's Visit to Campus an Enjoyable One.**

Please remember, guests to campus do not always know the parking rules. As your invited guest (whether they are a guest lecturer, a vendor or just taking in the sites) you can make their experience far more enjoyable by [arranging for a parking pass](#) and providing them with a [campus map](#).

## Miscellaneous

### **You Might be a Bad Supervisor if...**

- The break room is cluttered with help wanted classifieds, most of which are highlighted.
- Employee Relations and Mediation Services are on your speed dial.
- Your employees consider the best thing you ever did for them was being a job reference.
- Your employees turn over like pancakes at a cub scout jamboree.
- Operations, employee morale and customer service consistently improve while you are on vacation.
- Your employees encourage you take 12 weeks of sick leave for your sprained ankle.
- The HR Director calls you each and every week to let you know about some supervisory training opportunities.
- Your last evaluation was mistaken for the investigation report of Exxon/Valdez.

### **Just a Thought...(Opinion)**

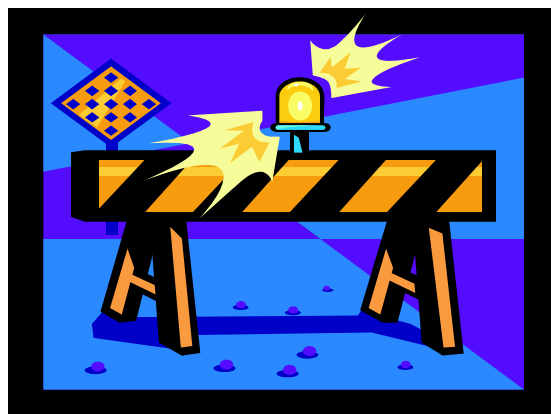
Recently the Thai government experienced a military coup to topple the government. A citizen commented to a reporter that it was the most peaceful coup she had seen in many years. This made me think, as much as I get sick if the seemingly partisan politics, I have never had to say "this is the most peaceful in coup in America we have had in years". With all our faults, I still think our system is the best model for democratic governance, and we should get out and vote.

## Parking Updates

### Growing Pains

Every time you turn around it seems as though that perfect parking spot you found three weeks ago, the one that's never taken when you get here, is suddenly closed "due to construction." A&E Services has the following projects slated that will have an impact on parking.

- **Interactive Learning Center** - This project has taken the Public Affairs/ Arts West lot and Science Drive Circle. It is scheduled to be completed around June 2007. At that point portions of the lots being used for project staging around the building will be available again. Also, the off-site staging on the north half of the block between Lincoln and Michigan between Belmont and Beacon will no longer be necessary.
- **Parking Garage** - Construction has begun on the new parking garage and the parking on that block (between Lincoln and Michigan and University and Belmont) is no longer available. Construction is expected to be completed on the garage in August of 2007; about 740 new spaces will be available in the garage at that time.
- **Bronco Stadium Skyboxes** - That project is currently slated to begin construction in Jan. 2007 with completion by July of 2008. At this point it appears approx 212 spaces in the stadium lot will be lost for construction staging and 117 spaces will be lost permanently.
- **Student Union Expansion** - Construction is expected to begin on this project in May 2007 with completion by May 2009. The Student Union Visitor lot located east of the Student Union will be permanently lost due to the construction. The west third of Bronco Circle will likely be used for contractor staging and access, it is expected that will tie up an additional 15 spaces in that area.
- **Student Health, Wellness & Counseling and Nursing Building** - Construction on this project is not expected to begin until Feb. 2008 and be completed in June 2009. The construction and staging will use all of the parking spaces at the General parking lot south of the Rec. Center.



### What is parking doing about all the lost parking spaces?

- On or around November 22<sup>nd</sup> BSU will add 120 General parking spaces near the existing parking garage with the acquisition of the University Inn parking lot.
- The Towers General lot was increased by 90 spaces in October by reducing the number of reserved spaces to help offset General parking space losses in the south campus to construction.
- An additional 100-150 General parking spaces will be available around January 2007 on Lincoln and Belmont as more properties are converted into parking.
- The General parking lot near the Engineering building has been expanded providing an additional 50 spaces and will be available soon.
- In August 2007, an additional 750 parking spaces will be completed in our next parking garage, and 200 surface spaces will be returned shortly thereafter from the staging area.



### Students: Good to Know:

- Peak demand for parking on campus usually occurs between 9:00 am and Noon. Early morning and late afternoon/early evening classes have more parking available.
- Fridays also have more parking available.
- If you live in Canyon County look for classes at the West Campus that meet your schedule needs. Some parking permits are valid at both campuses.



## Environmental Health and Safety Treasure the Valley's Air

As we head into the winter months our minds turn to the holidays, ski trips, and sharing a cup of hot apple cider in front of a mesmerizing fire with our loved ones. Few of us think about how these things might impact the air quality in the Treasure Valley. But if you're a State employee then you are reminded periodically that the Treasure Valley Air is sometimes hazardous to your health.

Boise State University's Air pollution response plan states that a designated staff member will disseminate information to agency staff (via University Relations by mass email or other means) that there is a critical air quality condition and the actions employees can take to minimize emissions by using alternative transportation.

So...when you get one of those emails what does it mean?

Air Quality	What it means	Protect Your Health	AQI
<b>Good</b>	Air quality is considered satisfactory and air pollution poses little or no risk.	<b>None</b>	<b>1 - 50</b>
<b>Moderate</b>	Air quality is acceptable; however, for some pollutants there may be a moderate health concern for a very small number of individuals. For example, people who are unusually sensitive to ozone may experience respiratory symptoms	<b>Sensitive* people should consider limiting prolonged outdoor exertion.</b>	<b>51 - 100</b>
<b>Unhealthy for Sensitive Groups</b>	Members of sensitive groups may experience health effects. This means this group of people is likely to be adversely affected at lower levels than the general public. For example, children and adults who are active outdoors and people with respiratory disease are at greater risk from exposure to ozone, while people with heart disease are at greater risk from carbon monoxide. Some people may be sensitive to more than one pollutant. The general public is not likely to be affected when the AQI is in this range.	<b>Everyone should limit exertion outdoors.</b>	<b>101 - 150</b>
<b>Unhealthy</b>	Everyone may begin to experience health effects. Members of sensitive groups may experience more serious health effects.	<b>Everyone should limit exertion.</b>	<b>151 - 200</b>
<b>Very Unhealthy</b>	Everyone may experience more serious health effects.	<b>Limit any exertion.</b>	<b>201 - 300</b>
<b>Hazardous</b>	Emergency conditions. The entire population is more likely to be affected	<b>Stay indoors and avoid any exertion</b>	<b>301 - 500</b>

\* Sensitive groups include children, the elderly, those with existing health conditions, and people who have high exposure (those who work, exercise, or spend extensive time outdoors).

What can you do to help improve the air quality?

### On green days

- Avoid topping off your tank! Keep gasoline vapors in your tank — not in the air. Be careful not to spill fuel and always tighten gas cap securely.
- Keep car, boat, and other engines tuned up according to manufacturers' specifications.
- Be sure your tires are properly inflated.
- Carpool, use public transportation, bike, or walk whenever possible.
- Follow manufacturers' guidelines for use and storage of products made with solvents that evaporate easily. Properly seal all solvent containers.
- Conserve energy at home, at work, everywhere.

### On all other days

- Choose a cleaner commute, share a ride to work, or use public transportation.
- Avoid use of gasoline-powered lawn and garden equipment during the day.
- Refuel cars and trucks after dusk.
- Combine errands and reduce trips.
- Limit engine idling.
- Use household, workshop, and garden chemicals in ways that keep evaporation to a minimum or delay using when poor air quality is forecasted and on hot, sunny days.
- Use low VOC or water-based paints whenever possible.