
FACULTY PROMOTION AND TENURE COMMITTEE DUTIES AND COMPOSITION

PURPOSE: To outline the composition and duties of the Faculty Promotion and Tenure Committee.

I. Duties

The Faculty Promotion and Tenure Committee is empowered to:

- A. Make recommendations on the awarding to tenure. Such recommendations are forwarded to the appropriate body(ies) as specified by Boise State University policies.
- B. Evaluate tenured faculty when requested.
- C. Make recommendations on promotion in rank of faculty and forward such recommendations to the appropriate individuals as specified in Boise State University policy.

II. Composition

- A. Each college or recognized division shall have a Promotion and Tenure Committee.
- B. The Committee shall be composed of five (5) or more official faculty members representing the departments of the college and one student. The majority of the faculty shall be tenured and at least one (1) of the faculty shall be untenured. The Committee must consist of one (1) tenured member from each candidate's department; one (1) nontenured member; one (1) student representative; and one (1) or more representatives from outside the candidate's department. Each member of the committee has one equal vote on all matters.
- C. Divergence from this composition must be approved by the Faculty Senate.
- D. The Committee shall be appointed by the dean or other appropriate administrator no later than October 15 from a list of faculty candidates elected by the departments/divisions in the college and one student picked by the appropriate student government officer from a list compiled by the dean of the college from the names submitted by the department chairpersons/division managers.
- E. At least one third of the committee shall serve for a period of two (2) consecutive years, to maintain a sense of continuity within the Committee.