
CAMPUS POSTING AND DISTRIBUTION OF MATERIALS POLICY

PURPOSE: To regulate the distribution of written and other material that may be handed out and/or posted on the Boise State University campus, other than as addressed by the Open Spaces Use Policy ([1100](#))

I. Description

- A. This policy is applicable to items being distributed and/or posted in or on:
 - 1. Campus buildings and parking lots
 - 2. Buildings and vehicles owned, leased or under the jurisdiction of Boise State University.
 - 3. Private vehicles parked in Boise State University lots.
- B. This policy covers all types of posters, notices, brochures, banners, advertisements, handouts, flyers and other material. The word "posters" shall be used throughout the remainder of policy to include any or all of the abovementioned items. This policy does not apply to display advertising contracted with the university, such as signs in Bronco Stadium or the BSU Pavilion.
- C. This is a general policy that provides guidelines. More detailed auxiliary policies may apply to specific venues, such as the BSU Pavilion, Bronco Stadium, Student Union, or student housing.
- D. Posting/handout of items is also addressed in the Open Spaces Use Policy ([1100](#))

II. Exterior placement of "posters"

See Open Spaces Use Policy ([1100](#))

III. Interior placement of "posters"

No "posters" shall be attached to any painted wall, wood panel doors, chalk boards, glass, restroom walls, ceiling tile or exit signs of any building. This prohibition shall not apply to the short term placement of notices necessary for the conduct of University business.

"Posters" may be posted on specific bulletin boards and other specified campus locations.

IV. Placement of "posters" on vehicles

"Posters" may not be placed on vehicles parked on the Boise State campus.

V. Personal distribution of "posters"

Boise State University recognizes the right of individuals and groups to hand out "posters" on the campus. However, the university reserves the right to regulate the time, place and manner of distribution of "posters". Distribution shall not take place in the interior of buildings. Distribution is allowed on the campus grounds, as outlined in the Open Spaces Use Policy, but shall not take place at the entrance to buildings in a manner which can reasonably be considered to impede ingress and egress to the building. The entrance to a building shall be

considered to be that area within twenty feet (20') from the doorway, stairway or ramp. In general, if the distribution is occurring outside the entrance area as defined above, then it can be presumed not to be impeding ingress and egress to the building . ([1100](#))

VI. Student Elections

ASBSU Election Board and Student Activities Office in the Student Union Building shall coordinate election campaign poster policies and rules with Facilities Operations & Maintenance to afford opportunity for candidates for student government office to advertise elections and individual campaigns without postings being attached to building surfaces.

ASBSU student election posters and signs shall not be affixed in any manner to the exterior surfaces of buildings or other facilities on the Boise State University Campus.

Posters shall not be affixed to lampposts, utility poles, dumpsters, fences, trees, bleachers or any other location not designated for posting.

VII. Compliance with Law

All posters must comply with applicable local, state and federal laws and regulations.

VIII. Removal/Compensation

Boise State University personnel may remove materials in violation of this policy. Should violations of this policy create damage to Boise State University facilities or grounds, the University may bill the sponsor of the "poster" to recover the cost of those damages.

IX. Questions

All questions related to this policy should be directed to the University Relations office.