
CAREER CENTER

PURPOSE: To define eligibility for the services of the Career Center.

- I.** The Career Center represents those persons who are identified with areas of study at Boise State University.
 - A. Informational and career planning services are available to all currently enrolled BSU students and to individuals who have been admitted to attend the following semester.
 - B. Credential file, notification of employment opportunities, and on-campus interview services are available to all students who will complete a diploma or degree program, student teaching, or the approved CPA Track Program during the current Career Center year (September 1 - August 31). Graduate students who received their baccalaureate degree from another institution must be fully admitted to a BSU graduate degree program and be graduating from that program within the current Career Center year to be eligible. Employment services to graduate students is limited to assisting them in finding employment based upon their BSU degree.
 - C. Information and career planning services, credential file, notification of employment opportunities, and on-campus interview services are available to alumni for the balance of the Career Center year for which they have paid the Career Center fee.

- II.** The Career Center year is September 1 to August 31. Summer graduates (July and August) placement year will end on November 30 of the year graduated.

- III.** Credential file retention.
 - A. Teacher education credential files will be retained up to ten (10) years after the date of last usage.
 - B. All other credential files will be retained up to five (5) years after date of last usage.