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## PRACTICUM/INTERNSHIP

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**PURPOSE:** To provide students practical, on-the-job experience which contributes to their academic development. Since Boise State University is surrounded by several businesses, government agencies and health care facilities, internships are available in nearly every major field.

### **I. Availability**

Internships (293, 493 and 590) are available to students who have a cumulative GPA of 2.00 or higher. To enroll in 493, a student must have upper-division standing. To enroll in 590, a student must have graduate standing.

### **II. Departmental Authorization**

Any department of the University is authorized to offer internships. Each internship must receive approval by the academic department whose course prefix is being used.

### **III. Maximum Credit Allowed**

No more than 12 credits earned in internships (293 and/or 493) may be used to meet department and/or University graduating requirements.

Limits on the number of credits awarded for internship experience at the graduate level (590) is established by the Graduate Council.

### **IV. Application Procedures:**

Application for internships will be accepted in the Registrar's Office until the last day to add classes for the semester for which the credit is desired. The following steps are required for approval:

- A. Pick up "Application for Internship" form at the department office;
- B. Complete the "Application for Internship" with faculty member who will coordinate and evaluate the internship;
- C. Obtain advisor and departmental approval for internship; and
- D. Submit completed "Application for Internship" to the Registrar's Office.