
EMERITUS FACULTY - APPOINTMENT AND PRIVILEGES

PURPOSE: To outline the privileges granted emeritus faculty.

I. Definition

A faculty status awarded to retiring or retired faculty, teaching or administrative, in recognition of their service to Boise State University.

II. Appointment

- A. The rank is accorded to members who have provided distinguished service to Boise State University and fulfilled one of the three following criteria:
 1. Completed a minimum of fifteen (15) years at Boise State University.
 2. Completed less than fifteen (15) years at Boise State University but are forced into early retirement for health reasons provided retirement at the normal retirement age would have fulfilled the 15-year requirement.
 3. Completed less than fifteen (15) years at Boise State University, but in the opinion of the recommending department and the Faculty Senate, the candidate will be actively interested in the institution during retirement.
- B. The application for an emeritus appointment is to be initiated by the department in which the candidate held his/her full-time appointment and approved by the dean or division head, Faculty Senate, the Provost and Vice President for Academic Affairs, and the President. This procedure also applies to a candidate for emeritus appointment who held a joint administrative/faculty position.
- C. It is the responsibility of the recommending department to compile a set of supportive credentials to be passed forward with the application. This material, along with the [Application for Emeritus Faculty Status Form](#), is due to the President of the Faculty Senate no later than 5 p.m. on April 1 for Spring **Commencement** or November 1 for Winter **Commencement**. The credentials must include the following:
 1. Documentation that the criteria concerning the time (II.A.) have been fulfilled.
 2. Vita for the candidate's time of service, especially that time served at Boise State University.
 3. Letters of recommendation from at least three (3) individuals outside the recommending department and professionally acquainted with the candidate.
 4. A vote of support by the members of the recommending department.

III. Privileges

Each emeritus faculty member shall be listed with the recommending department in University publications and shall receive a letter from the President officially confirming the emeritus status and an emeritus photo identification card entitling them to:

- A. Faculty privileges for athletic and cultural campus activities and for using campus facilities.

- B. Home delivery of the University newspaper.
- C. Mailing notices of faculty functions and social gatherings.
- D. Faculty library privileges.
- E. Faculty privileges pertaining to payment of fees for courses in which they or their spouse may wish to enroll.
- F. Faculty parking privileges based on the current parking policy.
- G. Retention of Boise State e-mail account using remote Groupwise, upon request. Emeriti must provide their own internet service provider (ISP).
- H. Access to secretarial services, photocopying, and mailing privileges, laboratory and office space on a space and resource available basis.

CLICK HERE FOR A COPY OF THE
[Application for Emeritus Faculty Status Form](#)