

CONSENT AGENDA – APPROVED UNLESS OBJECTION

BOISE STATE UNIVERSITY
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DESKTOP AND LAPTOP COMPUTING STANDARDS

PURPOSE: To provide a reliable desktop and laptop platform in which end users have confidence and which will enhance the workflow and productivity of the university community. These standards will lead to high quality service and support. If a college or department needs other desktop products to provide for the scholarship or special needs of that department, then it is important to devote the resources needed to guarantee assistance for users of those products. These standards are set forth to provide consistency, support and the exchange of information as well as access to, and use of, the University's business systems.

I. Preface

Desktop and laptop computing standards apply to all colleges, departments, and offices of Boise State University to promote the sharing of information throughout the institution. Standards allow for compatibility and thorough, consistent support from the Office of Information Technology, co-workers, and vendors. Standards ensure that information can be distributed in a format and manner that the University community can read, use, and understand thus promoting our productively working together. A process for exceptions provides for specialized needs.

These standards are for doing the "business" functions of the University, not the "scholarship" of the University.

- A. "Business" functions include e-mail, calendaring, strategic planning, budgeting, and such things as documents that others need to receive and review to efficiently do the business of the university. Thus most of the hardware and software in faculty, staff, and administrator offices are covered by the standards.
- B. "Scholarship" includes teaching and research functions. Thus most of the hardware and software in research labs are not covered by the standards.

II. Modification of Standards

A. Responsibility for Standards:

- 1. Responsibility for these standards belongs to the **Executive** Director of Information Technology. Standards will be periodically evaluated and reviewed. Hardware and software, including groupware applications such as virtual white board, distance learning and collaborative computing will be examined on a regular basis.

