

**Professional Staff Association
Senate Meeting Minutes
February 6, 2002
Senate Forum Room**

Members Present:

Diana Fairchild	Blaine Eckles	Kimber Shaw
Alan Bakes	Becca Hancock	Kim Brandt

Members Excused:

Chris Rosenbaum	Rod Edmiston	Joyce Weir
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I. Call to Order

President Shaw called the meeting to order at 3:09 PM.

II. Approval of the Agenda

Past President Eckles moved and Senator Fairchild seconded approval of the agenda with the following changes: removal of Treasurer's report as Vice-President Rosenbaum is out of town, and addition of discussion on Legislative Letter Writing Campaign.

III. Approval of Minutes

Past President Eckles moved and Senator Bakes seconded approval of December and January Minutes as submitted.

IV. New Business

- A. Report of 2/4/02 President's Cabinet Meeting: President Shaw reported on discussion on current legislative issues including changes to the Promise Scholarship and efforts to re-allocate lottery revenue to education rather than permanent building fund. Holiday closure approved for 2003 (employees will be expected to take annual or comp time). Discussion on institutional policy on antennae, and change to requiring all credit card sales on campus to be limited so that "free" gifts cannot be tied to application, but must be instead be mailed separately to applicant.
- B. Planning for Spring Awards Luncheon: Senator Weir will chair and sent report on specifics of those to be rewarded for service to the University. President Shaw will select and purchase gifts and plaques for 20 and 25-year awards. Secretary Hancock will book food and Student Union reservations for the week of May 6, 2002. Senator Brandt will schedule event with VPs and President. Senator Bakes will coordinate entertainment and/or music.

- C. Proposed Application for Committee Work: President Shaw proposed an application process (applications reviewed by the senate) for professional staff members interested in filling various appointed committee positions throughout the University. It was decided that the "application" would be a Statement of Interest. Past President Eckles moved and Senator Brandt seconded approval of this proposed process.
- D. Impact on Reduction of Budget: Discussion tabled until next meeting.

V. Continuing Business

- A. Discussion on ACE/Professional Staff Letter to the President: All agreed that President Shaw's quick and thoughtful response had been excellent and highly appropriate!!
- B. Evaluation of Winter Luncheon: 20 people need to be added to guarantee next year. Addition of mushrooms and two deserts was well received. Past President Eckles noted the lack of real bacon. Jordan C Ballroom might be a better location for future events. It was also suggested that attendees be asked to write down questions for the President to answer during his presentation.
- C. Letter Campaign: Issues related to CEC not critical at the moment. More discussion to follow in later meetings.

VI. Future Meetings - 3:00 PM, Senate Forum

March 6, 2002

April 3, 2002

Spring Luncheon: Thursday, May 9, 2002

VII. Adjournment

President Shaw adjourned the meeting at 3:44 PM.