

Baccalaureate Application

Students wishing to earn a baccalaureate degree in social work must use this packet to apply for candidacy in the BSW Program. Candidacy requirements are specified in the University Catalog under which you were originally admitted to Boise State University. Students are expected to be familiar with candidacy requirements, as well as the expiration date of their catalog. Students wishing to earn a 2nd Baccalaureate degree in Social Work must also use this packet to apply for candidacy in the BSW Program.

Students may apply for candidacy by the first Friday of October for Spring admission into the BSW Program, or by the first Friday in March for Fall admission. Depending on the calendar year, specific deadlines will be set by the School. Check with the School of Social Work at the start of each semester for more information. Students may apply for candidacy during the semester in which they are completing the University/BSW Program requirements.

Please do not put this application in a folder of any kind. Use one staple in the upper left-hand corner.

If you have any questions regarding the application process, please contact the BSU School of Social Work at 208-426-1568 or send an e-mail to socialwork@boisestate.edu.

Application Materials

All of the following materials must be submitted as part of your application. Please include all the following information in this order:

APPLICATION MATERIALS CHECKLIST

- Applicant Information Sheet (page 4 of this document)
- A professional résumé detailing your educational, professional, and volunteer experience
- Academic Plan Checklist (fill in page 5 only)
- Transcripts (unofficial copies are acceptable)
- Essay One (description on page 2 of this document)
- Essay Two (description on page 2 of this document)
- Three Letters of Recommendation (submitted with your application in sealed envelopes with reference authors' signatures across the back) – see page 2 of this document for details
- SOCWRK-201 Service-Learning Agency Evaluation Form (include with the Letter of Recommendation from your service-learning supervisor – see page 2 of this document for details)
- Statement of Criminal Record (signed and notarized, form located on page 8 of this document)
- Statement of Ethical Behavior (signed and notarized, form located on page 9 of this document)

Application Materials Explained

PERSONAL INFORMATION/PROFESSIONAL RÉSUMÉ

As noted earlier, you must include the personal information form located in this document along with a professional résumé.

ACADEMIC PLAN CHECKLIST

Fill out both the classes and the accompanying grades for all classes on the first page of the checklist. You must complete all prerequisite classes with a “C” grade or better (“B” grade or better for SOCWRK-101 and SOCWRK-201) in order to be accepted into the program. If you haven’t completed all required classes but will complete the classes before the semester you hope to begin the program, you may still apply. In those cases, instead of marking your grade, place an “IP” in the box to indicate classes you’re currently taking or enter the semester you plan to take the class.

TRANSCRIPTS / TRANSCRIPT EVALUATIONS

Please include a copy of the following:

Boise State University transcripts (unofficial adviser’s copy)

Transcript Evaluations from all other institutions you have attended (An external credit report was sent to you, by the transcript evaluator, when you transferred to BSU. Do not include a copy of your previous school’s transcripts—we are not able to determine anything from them.)

ESSAYS

The application for candidacy in Social Work requires two Essays, which should be typed, double-spaced, 1-inch margins, two to three pages in length per essay.

Your Essays should reflect serious thought, as it will be evaluated carefully and seriously. The topics of the Essays are as follows:

Essay One: Discuss the major reasons for your interest in the profession of social work. Evaluate your personal strengths and limitations as they relate to your success as a social work student and a future social worker.

Essay Two: The concept of cultural pluralism places an emphasis on respecting a diversity of values, heritages, customs, and lifestyles:

- a. What experiences have you had which make you think that you can work effectively with people from diverse populations that reflect differences in religion, race, ethnicity, physical and mental abilities, age, gender, socioeconomic status, and sexual orientation?
- b. What experiences have you had that might present difficulties in working with any of the groups listed above?

THREE LETTERS OF RECOMMENDATION

You must include three letters of recommendation with your application. The BSW Letter of Recommendation Form is available at the Boise State School of Social Work web site located at <http://www.boisestate.edu/socwork>.

Click the link below for a direct link to the Letter of Recommendation Form:

http://www.boisestate.edu/socwork/academics/bsw/bsw_appmaterials.htm

Then, follow the directions on the form.

SOCWRK-201 Service-Learning Agency Evaluation & Letter of Recommendation Form

This reference must come from the person who supervised your 45 hours of volunteer work at a Human Service Agency, as required by SOCWRK-201 (Foundations of Social Work). The supervisor must include the SOCWRK-201 Service-Learning Agency Evaluation (completed as part of SOCWRK-201) and the completed BSW Letter of Recommendation Form.

Click here for a direct link to the Letter of Recommendation Form

General Letters

The second and third recommendations must come from people who know you well enough to provide insight to your potential as a social worker. These can be past supervisors, employers, professors, or from professional social workers with whom you have worked. References from member of your own family or personal friends are not appropriate. These references are not required to write a letter of recommendation; they must provide a complete Evaluation Form.

Click here for a direct link to the Letter of Recommendation Form

Statement of Criminal Record and Statement of Ethical Behavior

Included in this packet are two letters: the Statement of Criminal Record and the Statement of Ethical Behavior. Each of these forms must be filled out, signed, and notarized. You may find a notary public on your own or you may bring both forms to the School of Social Work to have them notarized at no cost.

For the Statement of Ethical Behavior, you must affirm you have read the National Association of Social Workers Code of Ethics. This is available by picking up a printed copy from the BSU Social Work Department or by going online to the National Association of Social Workers Web site. The direct link to the Code of Ethics is:

<http://www.socialworkers.org/pubs/codenew/code.asp>

End Note

If you have any questions regarding the baccalaureate application process or would like to meet with an academic advisor for guidance on the application process, please contact the Boise State School of Social Work.

Applicant Information

Full Name: _____ ID# _____

Local Address: _____

City: _____ State: _____ Zip: _____

Alternate Address: _____

City: _____ State: _____ Zip: _____

Home/Mobile Phone: _____ Work Phone: _____

E-mail: _____

Social Work Major Academic Plan Checklist

Name: _____ Student ID Number: _____

Phone Number: _____

Email Address: _____ Faculty Advisor: _____

All classes on this first page of the checklist must be completed before entering the program. This checklist is prepared to assist you. It is not a substitute for regular consultation with your advisor. Be sure to review the requirements in the catalog you are using for graduation purposes. Ultimately students are responsible for being aware of these requirements. This checklist reflects social work BA degree requirements beginning with the 2010/2011 catalog. You need to follow the requirements for the catalog that you are planning to graduate under. See a BSU catalog for the catalog policy.

BSU/SOCIAL WORK CORE (56-58 credits)

All courses must be completed with a "C" grade or higher ("B" grade or higher in SOCWRK 101 and 201) and overall GPA > 2.5 for admittance to BSW Program. Apply for admittance to candidacy or admission into upper division social work courses the semester you are completing the social work core courses.

English Composition: (6 credits)

	Grade	Credits
ENGL101 (3):		3
ENGL102 (3):		3

Area III Core Requirements: (11-13 credits)

	Course	Grade	Credits
*Area III BIOL**			4
Area III MATH			3-5
Area III any field			4

Area I Core Requirements: (12 credits)

	Course	Grade	Credits
Area I Literature			3
2 nd Field			3
3 rd Field			3
Any Field			3

Other Requirements: (18 credits)

	Course	Grade	Credits
*POLS 101 or 102			3
*SOCWRK 101***			3
*SOCWRK 201***			3
*SOC 230			3
*COMM 101			3

Area II Core Requirements: (12 credits)

	Course	Grade	Credits
*ECON 201 or 202			3
*PSYC 101			3
*SOC 101			3
Area II History			3

*These courses must be completed regardless of completion of an AA or AS degree or Core Certification from an Idaho Community College

**BIOL 107 preferred, any Area III BIOL except 109 will be accepted

***Must earn a "B" or better

First Year of Upper Division classes for Candidates for a Social Work Degree

Plan A: Upper-Division Social Work Students – Students following this plan will apply for candidacy status in the Spring of the preceding academic year and will begin taking upper division social work courses in the Fall semester.

Fall Semester _____	Spring Semester _____																																							
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Plan B: Upper-Division Social Work Students – Students following this plan will apply for candidacy status in the Fall and will begin Social Work upper division course work in the next Spring semester

Spring Semester _____

Course	Credit	Grade
SOCWRK 301	3	
SOCWRK 320	3	
SOCWRK 333	3	
SOCWRK 380	3	
Total Credits		

Second Year of Upper Division classes for Candidates for a Social Work Degree

Fall Semester _____	Spring Semester _____																																										
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Diversity Cluster (6-9 credits)

Choose courses from approved list. Complete up until graduation.

Course	Grade	Credits
Total		

School of Social Work Diversity Cluster Courses

Anthropology 307: Indians of North America	History 346: Women in America: The Western Experience	Psychology 229: Psychology of Gender
Basque Studies 335: Basque Culture	History 348: American Religious History	Psychology 261: Human Sexuality
Bilingual Education/English as a Second Language/ED-BLES 200: Cultural Diversity in the School	History 349: History of Multicultural America	Sociology 278: Mexican-American Tradition and Culture
Special Education/ED-SPED 250: Exceptionality in Schools	History 363: History of Mexico	Sociology 279: Contemporary Mexican Society
English 213: African-American Literature	History 366: History of Modern Africa	Sociology 305: Racial and Cultural Minorities
English 216: Cultural Exchange in Transnational Literatures	History 369: The Modern Middle East	Sociology 306: Sociology of African Americans
English 391: North American Indian Folklore and Literature	History 371: History of Modern South Asia	Sociology 307: The Asian American Social Experience
English 412: Women Writers	History 372: History of Modern Southeast Asia	Sociology 325: Sociology of Aging
Gender 300: Introduction to Gender Studies	History 375: Living Religions: A Comparative Historical Study	Sociology 333: Contemporary Issues of Chicanas/Chicanos
Gender 303: Introduction to Women's Studies	Psychology 213: Psychology of Aging	Sociology 371: (Gender 371) The Social Psychology of Gender
History 344: History of Women in America from the Colonial Era to the Present	Psychology 219: Cross-Cultural Psychology	Sociology 471: (Gender 301) Feminist Theory
		Sociology 481: Sociology of Gender and Aging
		Modern Languages

General Electives (19-24 credits)

Choose any upper or lower division courses offered at BSU. Grades A, B, C, D and P are accepted. (Complete up until graduation.)

Course	Grade	Credits
Total		

Total Minimum Credits to Graduate 128

STATEMENT OF CRIMINAL RECORD

The School of Social Work offers professional education in preparation for social work licensure and practice. An examination for social work licensure is a prerequisite to practice in Idaho and other states. Examination for licensure includes an evaluation of the applicant's criminal record.

Yes No Have you ever been convicted of a felony? If yes, provide dates and an explanation:

Yes No Have you ever been convicted of any crime that involved harm or the threat of harm to another person? If yes, provide dates and an explanation:

My application for candidacy for the Baccalaureate Social Work degree is complete and accurate. I understand that an incomplete or inaccurate statement may result in my withdrawal from candidacy for the Baccalaureate degree in Social Work.

Signature: _____ Date: _____

I, _____ a notary public, do hereby certify that on this _____ day of _____, _____, personally appeared before me _____, known or identified to be the person whose signature is affixed to the within instrument.

Notary Public in and for the State of _____

Residing at _____

My commission expires on _____

Signature: _____

ETHICAL STATEMENT

I have received a copy of the National Association of Social Workers Code of Ethics. I have read, I understand, and I agree to abide by this code of ethics. I acknowledge that I may be terminated from the Boise State University Social Work Program if in the professional judgment of the social work faculty, a violation of this code occurs.

Signature: _____ Date: _____

I, _____ a notary public, do hereby certify that on this _____ day of _____, _____, personally appeared before me _____, known or identified to be the person whose signature is affixed to the within instrument.

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