Associated Students of Boise State University
Executive Team Meeting
Thursday, January 16th, 2020
Fish Bowl, Student Union Building

I. Call to Order - 6:01 pm

II. Attendance:
   a. Kaleb Smith (President), Mikayla Melchert (Vice President), Cheyon Sheen (Chief of Staff), Reegan Jacobson (Ethics Officer), Lydia Hernandez (Vice President of Inclusive Excellence), Dehra McFadden (Secretary of Academic Affairs), Morgan Brummund (Government Relations Officer), Cambree Kanala (Communications Officer), and Carolina Zamudio (Secretary of Student Organizational Affairs).

III. New Business
   a. Approval of Minutes
      i. Motion to Fast Track: Mikayla, Dehra second
         1. For - Unanimous, Against - 0, Abstain - 0
   b. Morgan introduced our new chief of staff, Cheyon.
      i. She has already been so impressive on the sustainability committee, and is super excited about her being thrown into exec in the middle of the year.
   c. Officer Updates
      i. Secretary of Academic Affairs
         1. Serving on two search committees, one through ASBSU. She will have new office hours pending the search committee schedules. One is for the Vice president for undergraduate studies and the other is for Associate Vice President for Enrollment Services
         2. Golden apples application will go live in February, date will be determined soon. The application will close March 11th.
         3. The event is Wednesday, April 8th from 6:00-7:30 pm.
         4. Changed the application questions for Golden Apples pertaining to shared values as well as in depth explanation for how the class has been made more diverse and inclusive.
         5. Reviewing applications between the 16th and 20th of March.
         6. Lief Nelson cancelled their last meeting pertaining to preservation
of course materials in blackboard.
   a. Lydia - Found OTN in conjunction with OER, but wondering why we haven’t heard about it yuet
   b. Mikayla - it is a platform for OER like orgsync is for boise state
7. Carolina - asked of Golden Apples is a required event for all of us to be at.
   a. Dehra explained it as that it would be an open event that is not invite-only. She would invite everyone from all branches.
8. Lydia asked what students can go
   a. Mikayla - students who nominated the awarded professors.
9. Carolina - do we get to bring dates?
10. Reegan - we could do a cocktail hour before for invitees, and then when the ceremony starts it is open to anyone to come and see the presentation of awards
   a. Positive feedback from team.
11. Kaleb - it is expected for all of us to attend these events.
12. Lydia - asked an update an OER
   a. Dehra said that they got a new Chief Academic Officer, and he really likes OER, so they think that he will be good progress for the program. Rob talked about how he was interviewed on channel 6 for OER, and he wanted approval on what to say.
13. Dehra cannot take on faculty senate, and so she will ask someone in her committee if no one on exec can take it on.

ii. Secretary of Student Organizational Affairs
1. Funds update
   a. Funding application is closed, but lots of applicants who haven’t been heard yet with hearing tomorrow. Also planning to have a hearing for next friday.
   b. There is no money in direct for next friday. Seeing if Kaleb can move more into direct form contingency.
   c. Moving money around, they will be able to cover all individual grants, but they would need $16,000 from contingency to cover the rest of the grants
      i. Morgan asked how much we have in contingency
         1. Kaleb says 18 to 20 thousand is left in contingency.
      ii. There might not be enough left for individuals who applied toward the end of applicants.
2. Team bonding idea
   a. Thought it would be a good idea to create a team snapchat. A group snapchat for exec to be a part of in a way to humanize each other outside of a professional setting.
      i. Mikayla - all for that idea
      ii. Kaleb - took a vote and we all thought it was a great idea.

iii. Chief of Staff
1. No updates
   iv. Government Relations Officer
       1. Sustainability updates were given in assembly, and Kaleb needs to follow up with President Tromp about the committee meeting with her.
          a. Morgan is working with the sustainability leadership team for her capstone class, so she will be able to get all the information necessary.

2. Monday there will be a JFAC meeting at 8 am at the state house with all the higher ed institutions. Roger expressed the importance of us all being there.

3. The state education science standards will also be up in a committee meeting, and an assembly member will testify.

4. The senate education meeting at 3pm on Monday will also be an important meeting

5. Day at the Capitol Expectations
       a. Morgan says it should be required for everyone in asbsu, including assembly to go especially since they will be excused from class by the President's office.
       b. Committees can strategically focus on talking to legislature's about what they stand for and the committees they serve on such as academics committee for Dehra's committee members. That way we have an opportunity to connect the work that we are doing.
       c. Making this really personal and reaching out is a standard morgan wants to create for the Day at the Capitol event. Bronco Beam will also be there.
       d. The event is now at 8 am, so the Governor can be there and sign the proclamation with President Tromp.

6. Meet the Mayor Event
       a. Want to lower costs by partnering with the Alumni Association, since Mayor Mclean is a Boise State Alum.
       b. Idea that the first hour of the event is only for students to mix and mingle with the mayor and city council members. It would then open up to the public for anyone to come.
          i. Mikayla - I think it's a good idea to have time for students to meet with the council members and mayor

v. Vice President of Inclusive Excellence
       1. Lydia has been working on the welcoming campus resolution, and is hoping it will get presented by the end of the month.
       2. Lydia talked to an immigration attorney to bring in for the DACA workshops. Need to look into if she should come in with workshops for a certain amount of days, as well as how many people they will bring in and how they will be screened.
          a. Morgan - is it helping renewal process for individuals who had DACA before?
             i. Lydia said she can help with renewal or getting it started so they're exploring what would work best.
          b. Lydia is looking for it to take place next year.
             i. Creating a bill to pass, so that it has to be put as a
line item in the budget next year
ii. Working on a resolution for this to turn it into policy hopefully.
c. The Zine deadline will be extended to February 5th.
d. Had a meeting today about Land Acknowledgment and bringing in a liaison between shoshone bannock and paiute tribes to be a part of the process and guide the conversation. They also want to get tribe members involved in the process.

vi. Communications Officer
1. Just posted this month’s newsletter
2. Instagram takeover schedule + Instruction
   a. Have all the dates for takeovers, and funding board will decide tomorrow morning at their meeting.
   b. Exec will be Thursday, January 23rd.
   c. Dehra - what are we supposed to be filming
      i. Cambree gave very detailed video of what type of videos are supposed to be and look like.
      ii. 10 second videos
d. Transparency leading up to elections about the positions, and what it entails.
e. Cambree will be sending more explicit details soon.

3. The website is not doing well in terms of accessibility. There are PDFs that aren't accessible, but most of them are. Updates to come on what will happen to the website.

4. Visibility for elections
   a. Let Cambree know if there are any more ideas to increase visibility.

vii. Ethics Officer
1. Mountain West Conference
   a. No Idea if that is going to happen. It most likely won’t happen due to timing.
      i. Mikayla - something beneficial would be to set it up for future years to have a conference.
      ii. Reegan - he will be planning this for future years to hand off to the next ethics officer to make happen.

2. IESC Bill and Regulation.
   a. Came to the conclusion that the IESC would receive their $10 an hour for last semester, and this semester.
   b. Kaleb and Reegan have a regulation to change the code in order to create the pay in the middle of the year. Hoping to get this done at the next assembly meeting.

3. Reegan is trying to find out how to have his committee meetings, since he will not be in assembly for committee meetings.

4. Legislation code
   a. Rich came in for a request for an opinion, and we would typically formally write out an opinion on the matter asked. Typically there would be a majority or minority. Someone would lead the writing of majority opinion and the others would write the minority opinion. Reegan will try to make one document for cohesivity in the future.
b. Assembly would be able to make a blanket statement and pass it along.
c. It will show that we are working for all students when most students wouldn’t know that these things are happening on campus.

5. One on Ones
   a. Reegan is trying to schedule one-on-ones within the next two weeks.

viii. Vice President
   1. Retreat is this Saturday at 9 am in the Cataldo room!
      a. Please thoroughly read the email that was sent out earlier this afternoon
      b. Needs everyone to fill out their lunch order; please do this before tomorrow morning so that you have food!!
      c. Mikayla, Kaleb and Reegan will be driving up to Bogus. Everyone will fit, but it will be really tight, so if one more person is willing to drive to free up space, please let Mikayla know!
      d. You all need to print out your Strengthsfinders insight guide. The instructions are in the email, so please remind your branches/friends and get this done. It needs to be done BEFORE retreat.
      e. So so very excited for this retreat and where it will take us as individuals and as a team so please be present and ready to engage with everyone and our team!
   2. Need one exec member to sit on the elections committee. Reach out to Mikayla if you are interested or willing to help!
   3. Committees will begin in assembly next week. We will go over every committee and do an overview before breaking out into committees. Please remember when you break out into committees that there are new assembly members, so it is important to be thorough and welcoming when breaking out into groups.
      a. Cambree will be pulling committees to take headshots for Assembly on the website!
   4. Started conversations with Jenn to get cords and stoles for ASBSU for graduates, and Cade said he had the same interests, so we will be working to get that figured out for this semester’s graduation. The logistics for being awarded cords and stoles will be determined later on.

ix. President
   1. Committee’s we need to fill
      a. Campus awards committee
         i. Dehra - time commitment?
            1. Kaleb said that there are two hour long meetings as well as a two-hour long meeting to decide on the applicants.
         ii. Carolina will fill the position
         iii. Asked Lydia for an IESC member to sit on the committee
      b. Bronco Shop Advisory Board
i. Three ASBSU Members and two students at large
   ii. Reegan is interested
   iii. Mikayla will talk to Assembly
   c. Committee to redesign portion of University drive
      i. Reegan can fulfill the spot for Morgan since she is too busy for the next two months.

2. Involvement fair is next week
   a. We should be at the involvement fair next week, and it is from 2-5 on Wednesday, January 22nd.

3. SAFAB
   a. Hearings are next Tuesday and Wednesday, and we will be using social media to market these times.
   b. Kaleb explained that SAFAB is a hearing where departments will come in, and the board of SAFAB members will be watching the presentation, and there is an audience space behind for anyone who wants to listen to the hearings. Each presentation is around 20-30 minutes with time for questions.

   d. Government Relations Bill
      i. Morgan stated last year for day at the capital they spent around $800 and they are anticipating to spend around $1000 on the meet the mayor event.
      ii. Motion to vote, Cambree, second Reegan
         1. For - Unanimous, Against - 0, Abstain - 0

   e. Joint Club Grant Funds Transfer Bill
      i. Motion to vote, Dehra, second Mikayla
         1. For - Unanimous, Against - 0, Abstain - 0

   f. Student Fee Discussion
      i. Kaleb explained that since there is a tuition and fee freeze, so we will not be requesting an increase.
      ii. ASBSU is not under the jurisdiction of SAFAB which means we are under the executive tuition and fee committee meaning we cannot make changes to fees this year.
      iii. Morgan - asked if we can still make changes to the budget
         1. Yes, but we will not be getting more revenue from students.

IV. Open Floor / Announcements
   a. Dehra - If you’re a senior and you want to graduate turn in your application.

V. Meeting Adjourned at 7:44 pm