

# BOISE STATE UNIVERSITY

## Application for Admission - Executive MBA Program



### APPLICANT INFORMATION

Full Name		Maiden Name		Informal or Nickname	
Job Title			Company		

#### Company Address

Street					
City		State		ZIP	
Work Phone			E-Mail		
If subsidiary, division, or affiliate, please indicate the parent corporation's name					

#### Applicant's Home Address

Street					
City		State		ZIP	
Mobile Phone	Preferred Phone: <input type="checkbox"/> Mobile <input type="checkbox"/> Work				
Personal Email	Preferred Email: <input type="checkbox"/> Personal <input type="checkbox"/> Work				
Date of Birth			Place of Birth		

#### Personal Background Information

Federal guidelines mandate that we collect the legal sex of all applicants. Please report the sex currently listed on your birth certificate.		If your gender identity differs from the sex currently listed on your birth certificate, feel free to share that information below. This information is used to support you, and for resource and reporting purposes.			
<input type="checkbox"/> Male		<input type="checkbox"/> Female			
Are you a citizen of the United States?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If no, what is your visa status?			
If it's a green card, enter your permanent resident number:		If you have dual citizen ship, list your citizenships.			
Please check one or more of the following groups in which you consider yourself to be a member:		If English is not your native language, please enter your primary language:			
<input type="checkbox"/> American Indian or Alaska Native	<input type="checkbox"/> Asian	<input type="checkbox"/> Black or African American	Are you Hispanic or Latino? Skip if neither.	<input type="checkbox"/> Hispanic	<input type="checkbox"/> Latino
<input type="checkbox"/> Native Hawaiian or Other Pacific	<input type="checkbox"/> White	<input type="checkbox"/> Prefer not to answer	Are you a member of an Idaho America Indian Tribe?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you a veteran?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, are you a recipient of the GI Bill?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you previously applied or attended as a Graduate student at Boise State University?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you a first-generation student?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
How did you hear about our program?	<input type="checkbox"/> Ad	<input type="checkbox"/> Online	<input type="checkbox"/> Referral:	<input type="checkbox"/> Other:	

## ORGANIZATION DATA

Company Name and Location			
Sales		Net Assets	
Number of Employees		Net Income	
Primary Products		Headquarter Location	

## POSITION DATA

Describe the organizational unit for which you are responsible and relate it to the total organization in terms of size, scope, and autonomy of responsibility. What human resources, budget, and capital investment are you responsible for? To what position(s) do you report?

Annual Salary:    < \$75k     \$75 - \$100k     \$101 - \$125k     \$126 - \$175k     \$176 - \$200k     \$200k+

## AREAS OF MANAGEMENT

Area(s) of Management Expertise:			
Years of Management Experience:			
Total Years of Work Experience:			
Number of People Under Your Supervision:		Number of Direct Reports	

List **all** colleges and universities you have attended, the dates attended, and the diplomas or degrees received (this does not include certificates). Please request official transcripts from the registrar of each college or university you attended. *This includes institutions where you have not earned a degree and received only credits.* Please send official transcripts to Boise State's Graduate College. Additional information on how to submit your official transcripts can be found linked below. Boise State University transcripts still need to be listed, but do not need to be requested, as we will be able to access those on your behalf.

How to submit official transcripts: <https://www.boisestate.edu/graduatecollege/howtoapply/submit-official-transcripts/>

## EDUCATION

Name of Institution	Years of Attendance	Months of Attendance	Degree	Overall GPA
	to	to		
	to	to		
	to	to		
	to	to		
	to	to		

Executive MBA recommendations must be from at least three individuals whom you have worked with in the past *three* years. Please be sure to use the Recommendation Form provided found on <https://www.boisestate.edu/cobe-emba/admissions/how-to-apply/>.

RECOMMENDATIONS (THREE MINIMUM)			
	Name	Title	Company
1			
2			
3			
4			
5			

Complete this section to identify your sponsor. *SPONSORS MUST SUBMIT A SEPARATE LETTER TO VERIFY ORGANIZATIONAL SUPPORT AND APPROVE THE TIME OFF NEEDED BY THE EMPLOYEE TO PARTICIPATE IN THE PROGRAM.* A template of the letter can be found at <https://www.boisestate.edu/cobe-emba/admissions/how-to-apply/>.

COMPANY SPONSORSHIP			
Name			
Title		Company	

**RESUME / CV SUBMISSION**

Applicants must submit a current resume or CV with their application. Be sure to include business, professional, or civic organizations.

**PERSONAL STATEMENT**

Describe how your background and values have influenced your professional relationships and leadership style.

If admitted, how will you apply your MBA education to your current position? What strengths will you build upon, and what skills or qualities will you seek to improve?

Your personal statement should be between 500 - 750 words. Submit a separate document.

**BEHAVIORAL AND LEGAL**

Has any college, university, graduate school, or professional school you have attended ever brought a disciplinary action against you (including honor code or code of conduct charges), issued you a warning or reprimand, placed you on conduct or behavioral-related probation, suspended you, or asked you to withdraw?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever pled guilty to, no contest to, or been convicted of a felony in any jurisdiction?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you currently have any criminal actions pending?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If you said 'yes' to any of the following questions above, please explain the circumstances and the final result, if such as been reached. A 'yes' answer to the above questions does not necessarily mean you will be denied admission. Additional information and/or documentation may be requested if the explanation provided with your application is deemed insufficient.

## APPLICATION FEE & PERSONAL IDENTIFICATION NUMBER (SSN)

Due to security reasons, applicants must call the Executive MBA Program Manager (208.724.4656) to provide the following information:

- **Credit Card Information for Application Fee:** All applicants must pay an application fee of \$65 for domestic residents or \$95 for international applicants.
- **Personal Identification Number (SSN)**

## TUITION

What level of financial sponsorship will be provided by your company (if known at time of application)

Full

Partial (> 50%)

Partial (≤ 50%)

None

The fee for the first academic year is \$27,450 for the Fall incoming class. The year two fee will be the same, \$27,450, billable in year two. The cost includes all tuition, instruction, optional preparatory tutorials, course materials (including textbooks, course-related software, and other supplies), lunches and breaks during regular class sessions. Standard meals and lodging are provided during the Opening and International Residencies (transportation to and from each residency is your responsibility).

Upon acceptance into the program, a *non-refundable* deposit is required to hold a place in the class. The deposit is deducted from the first-year fee.

## AGREEMENT

It is understood that during participation in the program I will be free of other duties on class days, I will not be absent for any reason other than an emergency, and that I am expected to have a laptop computer with Microsoft Office available during most class sessions.

By signing your full name below, I accept all terms and conditions in the [Plagiarism Statement](#), [Verification of Candor of Candor and Accuracy Statement](#) and as stated above.

Signature of Applicant

Date