CONCURRENT ENROLLMENT PROGRAM

The focus of the Boise State University Concurrent Enrollment Program is to provide students with rigorous college level academic courses taught by highly qualified high school instructors, all in a familiar high school environment. Through the Concurrent Enrollment program, high school students can earn Boise State University and high school credit simultaneously for collegiate-level courses offered at their high school. Credits are transferable to most other accredited colleges and universities across the United States. Concurrent Enrollment instructors use Boise State curriculum, books, and grading scales. This academic alignment helps create a true university educational experience.

By taking advantage of concurrent enrollment, Idaho students will gain access to university courses, build confidence in their academic ability to do university coursework, and gain an early start on their college degree while still in high school.

ELIGIBILITY

- Have a minimum cumulative GPA of 2.7; a 3.0 is recommended.
- Have the approval of a parent or guardian (if under 18)

STUDENT BENEFITS

- Experience the rigor and intellectual challenge of college while in high school.
- Get a head start on a college degree.
- Pay the Concurrent Enrollment rate of $75 per credit, instead of the on-campus rate of $367 per credit.
- Receive a letter grade on an official Boise State transcript.
- Access the Albertsons Library for research. Visit library.boisestate.edu
- Get a Boise State student ID card for $25. Visitboisestate.edu/infodesk
- Access the Boise State Writing Center for help with written work. Visitboisestate.edu/writingcenter
- Access free tutoring services. Visitboisestate.edu/aasc/academicsupportservices
- Receive an email account and access to myBoiseState.
- Receive discounts for campus events, lectures and the Game Center with your Boise State ID.

ADVISING

As a Concurrent Enrollment student, we want to ensure you have the most accurate information available. Boise State offers advising to all students and parents on many topics, including: how to choose concurrent enrollment courses, details on the registration and state funding processes, transferability of credits, and how concurrent enrollment courses will apply to a college degree.

The Concurrent Enrollment team provides individual advising sessions upon request. Email sophomorestart@boisestate.edu to schedule an advising session with us.

COMPARISON OF THE CONCURRENT ENROLLMENT PROGRAM (CEP) AND ADVANCED PLACEMENT (AP)

- Both offer challenging college-level course curriculum to high school students.
- Both are taught by qualified and approved high school instructors.
- Both offer potential for students to receive college recognition, including credit, placement or advanced standing.
- CEP students earn a letter grade and credit on a college transcript based on course performance with access to college resources.
- Credit for AP courses is granted based on a score on the AP exam. College course equivalencies are based on test score and will vary by college.
- Each has an associated cost. Concurrent Enrollment courses are $75 per credit. AP exams are $92.

To find AP course equivalencies for Boise State, visitboisestate.edu/registrar/transfers/prior-learning-credit
Boise State reviews and approves course content and instructor credentials to ensure university equivalency. High school instructors teach Boise State courses at the high school.

Register for Boise State Concurrent Enrollment courses online at boisestate.dualenroll.com. Detailed instructions on how to set up an account and register for concurrent enrollment course(s) are provided on the following page.

We strongly encourage you to submit course registrations early.

Registration Deadlines:
- Friday, September 25, 2020 for fall and year-long courses.
- Friday, February 19, 2021 for spring courses.

The cost is $75 per credit which can be covered by the Fast Forward scholarship. You must complete your course registration through BoiseState DualEnroll AND also apply for the funding through the Idaho State Department of Education's Advanced Opportunities web portal. Be sure to work closely with your high school college and career advisor. See page 6 for more details on Fast Forward funding.

Most common reasons public high school students do NOT receive Fast Forward funding:
- Student/parent failure to complete the state participation form.
- Failure to submit a funding request.
- Failing a course or withdrawing after the drop deadline (impacts funding requests).

You will earn Boise State University and high school credit simultaneously for collegiate-level courses offered at your high school. Concurrent enrollment credits are transferable to all Idaho colleges and universities and most out-of-state institutions. Credits may transfer as major, general education or elective credits and will vary by college. Consult with the college of your choice regarding transferability of credits. Helpful websites about course transferability can be found at: www.collegetransfer.net and www.coursetransfer.idaho.gov.

Courses are graded A+ to F or Pass/Fail. Your course grade will be recorded on an official Boise State transcript. Due to university grading standards your Boise State grade may differ from that on your high school transcript. Check your myBoiseState student account to ensure grades are posted before ordering your transcript. You can request and pay for official transcripts through your myBoiseState account. Official transcripts cost $10. For more information, go to boisestate.edu/registrar/transcripts/.

To drop a course, please complete the Boise State Concurrent Enrollment drop/withdrawal form found at boisestate.edu/concurrentenrollment/students-and-parents/drop-course and submit to concurrentenrollment@boisestate.edu. Requests made after the designated deadlines will result in a “W” on your Boise State transcript and course fees being upheld; refunds are not available after the drop deadline. Once grades are submitted, we are not able to process withdrawal requests.

Drop Deadlines:
- Friday, October 23, 2020 for fall and year-long courses.
- Friday, March 19, 2021 for spring courses.
FOR RETURNING STUDENTS

If you have previously completed a Concurrent Enrollment application, follow the steps below to register for your concurrent enrollment course(s).

- Go to [boisestate.dualenroll.com](http://boisestate.dualenroll.com).
- Log in with your DualEnroll.com login and password.

- Go to the course registration page. **You will need to register for EACH Boise State course you plan to take.**
  - Find the course you plan to take in the list of available courses (e.g., ENGL 101) and click on the course title.
  - Select the section offered by your instructor and click “Register.”
  - You will be directed to your “Status” page. Enter your cumulative GPA. **Note: Be sure to enter your GPA. Your registration will not be processed without it.**
- If you are under 18, make sure your parent/guardian completes the consent form. If you selected to print and mail or scan the consent form, click the link under “next steps” to access the form.
- Check your email for confirmation that your registration is complete. Processing may take up to two business days.

FOR NEW STUDENTS

- Go to [boisestate.dualenroll.com](http://boisestate.dualenroll.com).
- Click on “Go to new student registration.” Complete the registration form to create your login and set up your DualEnroll.com account.
- Click the “Register” button at the bottom of the form and check your email/text for instructions about confirming your account. A second notification will confirm the account activation.
- Log in to your new account and complete steps 1-4 in the Status section of the online application form.
  - Step 1: Personal information.
  - Step 2: Release of information.
  - Step 3: Student terms and consent.
  - Step 4: Parent/Guardian consent (if under 18).
- Next, you will register for your course(s). **You will need to register for EACH Boise State course you plan to take.**
  - Find the course you plan to take in the list of available courses (e.g., ENGL 101) and click on the course title.
  - Select the section offered by your instructor and click “Register.”
  - You will be directed to your application “Status” page. Enter your cumulative GPA. **Note: Be sure to enter your GPA. Your registration will not be processed without it.**
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- Check your email for confirmation that your registration is complete. Processing may take up to two business days.
Your myBoiseState student account is essential to your success at Boise State. Through myBoiseState, you can verify accurate enrollment in your courses, pay fees, access your BroncoMail email account, order transcripts and more. Once your application has been processed, you will receive an email containing your Boise State ID number and username. You will need these two items to set up and access myBoiseState and to set up your Boise State email account. New students will also receive this information by mail in an admissions letter from the Boise State Admissions Office.

**CREATE A PASSWORD AND SET UP YOUR MYBOISESTATE ACCOUNT**

Go to [my.boisestate.edu](http://my.boisestate.edu).

1. Click “Reset/Create Password” under the Sign in box.
2. Follow the instructions to set up your account.
3. You can now access your student information from the myBoiseState home page by clicking the orange “SIGN IN” button.

Forgot your password? Follow the steps above to reset your password and access your myBoiseState account.

Forgot your username and/or student ID? If you are a continuing student and do not remember your username and Boise State ID number, contact the Concurrent Enrollment office or ask your concurrent enrollment instructor.

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**IMPORTANT DEADLINES FOR STUDENTS**

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<tr>
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<th>FALL 2020</th>
<th>YEAR-LONG 2020-21</th>
<th>SPRING 2021</th>
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<td><strong>COURSE REGISTRATION AND FAST FORWARD DEADLINE</strong></td>
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<td><strong>DROP DEADLINE</strong></td>
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<td><strong>ONLINE COURSE EVALUATION</strong></td>
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<td><strong>GRADE DEADLINE</strong></td>
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<td>June 4, 2021</td>
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If you have any problems logging on to your [my.boisestate.edu](http://my.boisestate.edu) or BroncoMail accounts, contact the Boise State Help Desk:

- (208) 426-HELP (4357)
- helpdesk@boisestate.edu
HOW TO PAY
Concurrent Enrollment course fees are $75 per credit.

FAST FORWARD
Students attending Idaho public schools have access to $4,125 in state funding to pay for dual credit courses. To take advantage of this funding opportunity, students must complete course registration with Boise State and apply for funding through the Idaho State Department of Education’s Advanced Opportunities web portal.

Once a student applies for funding and is approved by his or her high school counselor, Fast Forward will cover the cost of taking dual credit courses. Boise State will work with a school district to apply funding to students’ myBoiseState account. Please be aware, Fast Forward funds are applied to a Boise State account several months after course registration. It is important that students continue to monitor their myBoiseState account to ensure funds have been properly applied. **Failing a course or dropping a course past the deadline will impact future eligibility for this funding.**

For more information about the Fast Forward program:
- Contact your high school counselor.
- Contact Boise State Concurrent Enrollment at concurrentenrollment@boisestate.edu or (208) 426-3750.

OTHER PAYMENT OPTIONS
If you do not qualify for Fast Forward, please see payment options below.

1. **Electronic Check/Credit Card/Debit Card**
   - Log on to my.BoiseState.edu.
   - Select “Student View”, then select “Student Center.”
   - Click “Make a Payment” on the Student Financials tile. Follow the instructions on the screen to complete your payment.

   *A convenience fee of 2.75% (minimum $3) will be added to all credit or debit card payments. There is no fee for an electronic check.*

2. **Check or Money Order**
   - Make payable to Boise State University.
   - Write your name, Boise State ID number, and course on the memo line.
   - Submit to Boise State University, Concurrent Enrollment Program, 220 E. Parkcenter Blvd., Boise, ID, 83706-1120.

**NOTE:** Concurrent Enrollment Program students do not qualify for federal financial aid. Federal aid is designated for students who have earned a high school diploma or equivalent.

TRANSCRIPTS
Classes are graded A+ to F, and Pass/Fail. Fall 2020 grades will be posted by Friday, January 22, 2021. Year-long and Spring 2021 grades will be posted by Friday, June 4, 2021.

ACCESS YOUR UNOFFICIAL TRANSCRIPT
Unofficial transcripts may be printed from your myBoiseState student center at any time. Log into your myBoiseState account, select “Student Center”, click on “Academic Records”, then select “Unofficial Transcript”.

ORDER YOUR OFFICIAL TRANSCRIPT
An official transcript documenting the grade(s) from your Boise State Concurrent Enrollment courses(s) can be sent to the school of your choice. Please verify your grades have been posted on your myBoiseState account before requesting an official transcript. Official transcripts cost $10.

Students with myBoiseState access may order and pay for official transcripts online through their student center. Log into your myBoiseState account, select “Student Center,” click on “Academic Records,” and then select “Official Transcript.”

Students without myBoiseState access may order and pay for official transcripts online through the National Student Clearinghouse ([https://studentclearinghouse.org](https://studentclearinghouse.org)). Credit and debit cards are the only accepted form of payment through this site.
Boise State concurrent enrollment students have three accounts: Dual Enroll, myBoiseState, and Advanced Opportunities. Each of these accounts are accessed through separate websites, and each are used for different purposes. Be sure to save your log in information for each of these websites in a secure place. The differences among your student accounts are explained below.

**boisestate.dualenroll.com**

Students use the Dual Enroll portal to register for classes that are being offered at the high school for college credit. It is important for students to register into each class they want to receive college credit for. Boise State, the College of Western Idaho (CWI), and the College of Southern Idaho (CSI) all use the DualEnroll.com portal. Each school has a specific website URL, but students will use the same login information for all three sites.

**Welcome to myBoiseState**

After students enroll in their first Boise State dual credit course through the DualEnroll.com portal, they will be issued a Boise State Student ID number and a myBoiseState student account will be created for them. These credentials will remain with students throughout their entire Boise State career. Through the myBoiseState student account, students can verify successful enrollment into Boise State classes, view grades, and access transcripts. This site is also used to register for summer courses offered on the Boise State campus or online.

**advancedops.sde.idaho.gov**

In the Advanced Opportunities Portal, students can request funding through the State of Idaho’s Fast Forward program to pay for dual credit courses. High school counselors can help students access the portal and answer any questions they have about this funding.
Applying to Boise State is easier than ever for Idaho students. Start your application at: nextsteps.idaho.gov

Get ready to begin your adventure!

KRISTEN FIL, Administrative Assistant  
(208) 426-3750  kristenfil@boisestate.edu

KRISTI LAKATOS, Senior Coordinator  
(208) 426-3294  klakatos@boisestate.edu

REBECCA MATTUCCI, Coordinator, Adv. Ops.  
(208) 426-3802  rebeccamattucci@boisestate.edu

HARMONEE TENG, Academic Advisor  
(208) 426-3772  harmoneeteng@boisestate.edu

KARINA SMITH, Assistant Director  
(208) 426-1723  karinasmith@boisestate.edu

FABIOLA JUAREZ-COCA, Director  
(208) 426-2281  fjuarez@boisestate.edu

Address: 220 E. Parkcenter Blvd., Boise, ID 83706

Email: concurrentenrollment@boisestate.edu

Web: boisestate.edu/concurrentenrollment/

Phone: (208) 426-3750

For news, events, and photos, follow us on Facebook!

Search for Boise State Concurrent Enrollment

Boise State University's Concurrent Enrollment Program is accredited by the National Alliance for Concurrent Enrollment Partnerships (NACEP).

NACEP works to ensure that college courses offered in high schools are as rigorous as courses offered on the college campus. www.NACEP.org.