



2023-2024 Budget Increase Request

Student Information

Use BLACK or BLUE ink only

Student Name

Student ID

Student Phone Number

Deadlines for submitting this form:

November 1 – if fall is your final semester at Boise State (if you are graduating or transferring)

April 1 – if you will attend spring semester at Boise State

Summer students – whichever date is earlier: 3 weeks before the end of your last session, or July 15

Eligibility requirements - A student's Cost of Attendance budget can only be increased for educationally related expenses incurred by and for the student during the student's period of enrollment. Only amounts above those already included in the student's Cost of Attendance budget determined by Boise State will be considered.

During which term will you incur these expenses?

☐

Fall

☐

Spring

☐

Summer

Expenses Not Allowed in a Budget Increase request

- Prior year expenses
- Lost wages from work
- Credit card or other consumer debts
- Summer expenses unless enrolled at least half time taking required coursework
- Job interview or non-degree expenses
- Costs incurred outside of the current academic year, including costs incurred before matriculation or after the final day of the term
- Legal fees, traffic or parking tickets, or fines
- Pet care, unless for a service animal
- Loan repayment

What type of allowance are you seeking? (Select all that apply)

Type of Allowance	Maximum Increase Allowed	Required Documentation
<input type="checkbox"/> Tuition and Fees	This request would need to be submitted for each semester you are requesting. Increase will not exceed actual amount of Boise State tuition and fees owed by the student.	None. Our office will use the amount you have been billed on your Student Center after the 10th day of the semester you requested.
<input type="checkbox"/> Transportation	<ul style="list-style-type: none">• This request would need to be submitted for each semester you are requesting.• Increases can be provided for roundtrip mileage from home to campus and to internships and work when travel exceeds 1,600 miles in one semester.• Increases can be provided for non-routine car repairs (excluding items like tires, oil changes, etc.). Max increase up to \$1,000.	<ul style="list-style-type: none">• A detailed letter explaining your extra transportation costs.• If your request is for mileage, provide a home address (if different from your Student Center) and the campus where you are attending classes.• If transportation is for internship activities, please provide a letter stating internship location.• If for non-routine car repairs, provide copies of detailed receipts for the work showing the amount paid.
<input type="checkbox"/> Books, Course Materials, Supplies, and Equipment	<ul style="list-style-type: none">• Increases allowed up to \$1,500 for a cost of a computer.• Required texts and supplies over \$613 a semester	<ul style="list-style-type: none">• Provide detailed documentation for cost of computer (shopping cart or receipt)• Protection plans are not covered.• Accessories and other items may be excluded by our office when approving the request.
<input type="checkbox"/> On-campus Housing	Increases will not exceed actual amount of On-campus Boise State housing costs charged to the student.	None. Our office will use the amount you have been billed on your Student Center.

Deliver to: Boise State Financial Aid Office, Administration Building, Room 124, 1910 University Drive, Boise, ID 83725-1315

Email: FinancialAid@BoiseState.edu | **Phone:** (208) 426-1664 | **FAX:** (208) 426-1305

Note: Documents containing Social Security numbers may **not** be accepted via email. Please redact the number(s) or submit a different way.



Budget Increase Request 2023-2024

BOISE STATE UNIVERSITY
FINANCIAL AID AND SCHOLARSHIPS

Student Name

Student ID

Type of Allowance	Maximum Increase Allowed	Required Documentation
<input type="checkbox"/> Off-campus Housing	<ul style="list-style-type: none"> Our current Cost of Attendance formula already includes \$810 per a month. The student's portion would need to exceed that amount to be considered. Increases are limited to actual lease or mortgage amount charged, with a maximum of \$600 per month. 	<ul style="list-style-type: none"> Provide copies of signed lease or monthly mortgage statement. Lease or mortgage must have your name listed. Will not include: renters or homeowners' insurance, property taxes, or escrow. If you are married or there are roommates splitting the cost, the monthly payment will be divided appropriately. Number of months allowed depends on your enrollment and the term you are requesting.
<input type="checkbox"/> Dependent Day Care	Increases up to \$800 per month, per dependent (\$7,200 for 9 months).	<ul style="list-style-type: none"> Provide documentation of charges and payments for monthly expenses on letterhead from daycare provider(s). Attach documentation of agency assistance (such as ICCP) summary statements. If services are provided by a friend, family member or anyone other than a state licensed daycare provider, provide documentation in the form of canceled checks, electronic receipts, or a tax return showing that the untaxed income has been reported to the IRS. Only available for daycare during the time of educational activities. If your partner is also a student, please provide documentation from their financial aid office confirming they are also not seeking an increase in their budget for daycare expenses.
<input type="checkbox"/> Other	You must make an appointment with a financial aid counselor to discuss other requests.	<ul style="list-style-type: none"> Detailed letter explaining your unique circumstances. Provide copies of receipts and the amounts paid during the enrollment period. Other expenses could include: medical expenses, disability related expenses, required testing or licensure for major.

If approved, what type of additional aid are you seeking? Please indicate your intent:

- ☐ Direct Loan increase Are you requesting: A specific amount? _____ Or the [maximum allowed](#)? ☐
☐ Work-Study increase
☐ PLUS Loan* Are you requesting: A specific amount? _____ Or the maximum allowed? ☐
☐ Alternative Loan
☐ Scholarship reinstatement for previously reduced/canceled award – Scholarship name: _____

SIGNATURE CERTIFICATION: I certify the information provided above is true and the above expenses are not being reimbursed by any other agency/person.

Student Signature (Handwritten or Stylus Required – typed will not be accepted)

Date

***For Parent PLUS loan only** – If requesting a PLUS loan increase, parent who applied for the PLUS loan must sign this form:

Parent Signature (Handwritten or Stylus Required – typed will not be accepted)

Date

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