



BOISE STATE UNIVERSITY

Financial Aid and Scholarships
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2023-2024

UNUSUAL ENROLLMENT HISTORY

STUDENT NAME _____ ID _____ PHONE _____

Definition of Unusual Enrollment History:

The specific pattern the Department of Education uses to select students includes those students who have received federal aid at multiple institutions during the past four academic years. Once the Department of Education indicates that a student has an unusual enrollment history, the Financial Aid and Scholarship Office must request and review the academic history prior to determining federal financial aid eligibility for that student.

Instructions:

1. Complete the chart below for the schools you previously attended. Our office has also sent you an email containing the list of schools we are missing academic transcripts from. You can turn in official academic transcripts to the Office of Admissions or provide our office with unofficial transcripts. If you earned credit at each school for each semester attended, please complete this chart and skip to the signature portion of the form.

Name of School	Dates of Attendance	Credits Earned?	Transcripts
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Attached <input type="checkbox"/> Already Submitted
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Attached <input type="checkbox"/> Already Submitted
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Attached <input type="checkbox"/> Already Submitted
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Attached <input type="checkbox"/> Already Submitted

2. If you failed to earn credits at any of your previous schools, please provide a written statement. This statement must contain an explanation for your failure to earn academic credit. Please note that the circumstances should have occurred during those academic terms in which you failed to earn credit.

3. You must provide documentation to support the circumstance(s) in your appeal. Circumstances are limited to the reasons below. Appeals submitted without documentation will be considered incomplete and will be denied.

- ☐ **Personal injury or illness** (must have occurred during semester(s) of academic difficulty) – Requires doctor's statement, hospital records, or accident/police report.
- ☐ **Death or serious illness of an immediate family member** (parents, grandparents, children, spouse, sibling) – Requires doctor's statement, hospital records or a death certificate/obituary notice.
- ☐ **Employment changes** – Requires documents to show loss of job or other changes in employment.
- ☐ **Divorce or separation in the student's immediate family** – Requires divorce/separation documents or letter from attorney.
- ☐ **Failure to have a set of academic goal/major or misunderstanding of schools Satisfactory Academic Progress (SAP) standards** – (may only be used as an excuse for one (1) time during the years in question).
- ☐ **Other** – Requires supporting documentation.

I certify the information provided above is true, complete and correct to the best of my knowledge.

Student Signature _____ Date _____