



BOISE STATE UNIVERSITY

Financial Aid and Scholarships  
Administration Building Room 124  
1910 University Drive  
Boise, ID 83725-1315

Phone: (208) 426-1664  
Fax: (208) 426-1305  
Email: [FinancialAid@boisestate.edu](mailto:FinancialAid@boisestate.edu)

2023-2024

## Request to Decrease Work-Study and Increase Loans

STUDENT NAME: \_\_\_\_\_ ID#: \_\_\_\_\_ PHONE #: \_\_\_\_\_

Deadlines for submitting this form:

Nov. 15 – if fall is your last semester at Boise State

April 15 – spring semester deadline

Summer session – whichever date is earlier: 3 weeks before the end of your last session, or July 15

**Annual Federal Direct Loan limits** (not all students qualify for these maximums):

Dependent students: freshman \$5,500; sophomore \$6,500; junior/senior \$7,500

Independent students: freshman \$9,500; sophomore \$10,500; junior/senior \$12,500

Have you been employed in a work-study position since July 1, 2023? ☐ Yes ☐ No

Are you currently employed in more than one work-study position? ☐ Yes ☐ No

Reduce my work-study by: \$ \_\_\_\_\_

Loan increase request: ☐ Specific amount of \$ \_\_\_\_\_ or ☐ As much as eligibility permits

Loan preference: ☐ Subsidized only ☐ Subsidized and/or Unsubsidized

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you are currently employed in a work-study position, ask your work-study supervisor to complete the following section before turning in this form to the Financial Aid Office.

### To be completed by supervisor or work-study coordinator for the department/college:

As a courtesy to you, the work-study supervisor, we are including you in the process before we adjust the amount of the work-study funds awarded to the above student. While this involves extra work on your part now, we hope you will agree that it is better to be involved now rather than learn that the work-study award has been overspent and expenses charged to your department budget. You may want to contact the work-study coordinator for your department or college if you need more detailed information. The information will help us to more accurately make award adjustments.

If this employee is no longer working, what was the last date of employment? \_\_\_\_\_

If this employee is currently working,

what are the **projected total work-study earnings for the AY2024 pay periods:** \$

Hiring Department's Name \_\_\_\_\_

Supervisor's Name (Print) \_\_\_\_\_ Supervisor's Title \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Phone Number \_\_\_\_\_