



## **Basque Museum & Cultural Center Internship Opportunities:**

*The Basque Museum & Cultural Center (BMCC) is looking for up to two interns for the Fall 2019 semester at their downtown Boise location (611 Grove Street). Please refer to the two descriptions below for more details.*

### **Curatorial Intern:**

This internship will focus primarily on indexing and transcribing oral histories in our collections. In addition to the main focus of this internship, other curatorial tasks may include cataloging and processing donations, cleaning and storage of artifacts, transcribing oral histories, exhibit research, exhibit development and installation, data entry, web content development, inventories, scanning, and library projects.

#### Preferred qualifications:

- Upper division or graduate standing in history or related field.
- Basic computer skills (i.e. Microsoft Word and Excel).
- Experience with primary source research.
- Able to work on projects independently.

Minimum of 3 credits (135hrs – 15 weeks/9hrs a week). This internship is unpaid. As a curatorial intern, students will learn the daily operations of a museum curator, how to catalog donations, proper handling and storage methods for collections, and organization of research and data. Work will be conducted at the Basque Museum during regular museum hours and a weekly schedule to be determined at the start of the internship. The Museum is walking distance from the Boise State campus and parking is not provided.

To apply for the curatorial internship, please send cover letter, resume, and letter of recommendation to Amanda Bielmann, Curator of Collections & Exhibitions, at [amandab@basquemuseum.eus](mailto:amandab@basquemuseum.eus)

### **Education Intern:**

The primary duties of this internship include assisting the Education Programs Specialist with researching, preparing, and delivering educational programs to both the community

and students. This includes updating current materials as well as developing and researching new curriculum. This internship will also focus on website development and creating online educational resources.

Other possible duties include conducting tours to school groups, managing social media and outreach, helping organize and execute educational events, updating docent training materials, communicating with educators and conducting surveys, assisting in the development of educational trunk resources, and other research and administrative tasks.

Desired skills and qualifications:

- Upper division or graduate students in history or a related field. Dual interest in history and education is a plus.
- Basic computer skills (i.e. Microsoft Word and Excel), Adobe applications is a plus.
- Some experience in web building, creating online resources, graphic design, or social media marketing.
- Able to work on projects independently.
- Comfortable speaking in public and leading tours.

Minimum of 3 credits (135hrs – 15 weeks/9hrs a week). This internship is unpaid. The education intern will gain valuable work experience in the field of education and museums. Work will be conducted at the Basque Museum during regular museum hours and a weekly schedule to be determined at the start of the internship. The Museum is walking distance from the Boise State campus and parking is not provided.

To apply for the education internship, please send cover letter, resume, and letter of recommendation to Kylie Bermensolo, Education Programs Specialist, at [kylieb@basquemuseum.eus](mailto:kylieb@basquemuseum.eus)