

Constitution of the Pre-Dental Club of Boise State University

Article I- Name

The name of this organization shall be: Pre-Dental Club of Boise State University

Article II- Purpose

The purpose of this organization shall be to aid students in their quest in becoming well-rounded dental school applicants by providing educational opportunities, dedicating service to the community, and gaining exposure to the dental field.

Article III-Affiliation

This organization is not affiliated with any regional or national group.

Article IV-Nondiscrimination

This organization shall not discriminate on the basis of:

Age	Sex	Veteran Status
Race	National Origin	Sexual Orientation
Color	Ancestry	Political Affiliation
Religion	Disability	Genetic Information

Article V-Membership

- Section 1 The President must be a full fee-paying student of Boise State University and maintain a Grade Point Average of 2.0.
- Section 2 All remaining officers and voting members of this organization shall be fee-paying undergraduate or graduate students of Boise State University and carry a minimum of three credit hours and a GPA of 2.0.
- Section 3 At least 51% of the total membership shall be fee-paying students of Boise State University, maintain a minimum of 3 credit hours and be in compliance with all BSU policies.
- Section 4 Partial-fee paying students of Boise State University, faculty, staff, and community members may be associate members but may not vote or hold office.

Article VI- Removal of Members

- Section 1 Grounds for removal: Any member not fulfilling the requirements as outlined in this Constitution Article V or in the Bylaws of this organization to the satisfaction of the voting membership or violating Boise State University policy or the Student Code of Conduct may be removed from membership. A 2/3-majority vote of the total voting membership shall be required for removal of any member.
- Section 2 Notice of charges: The motion to remove a member from this organization must be presented in writing to the total voting membership 2 weeks before the meeting at which the removal will be voted on.
- Section 3 Right to a fair hearing: The member subject to removal shall have the right to present his/her case to the membership at the meeting in which the voting for removal is to take place.
- Section 4 Right to appeal: Appeals relating to the removal of members shall be done through the Student Involvement & Leadership Center. Appeals must be made within 2 weeks after the vote for removal has taken place.
- Section 5 Form of vote: All voting under this Article shall be done by secret ballot.

Article VII-Advisor

- Section 1 Selection: This organization shall annually designate an Advisor(s) during the spring elections. Said Advisor(s) shall have no voting privileges.
- Section 2 Responsibility: The Advisor(s) shall assist the Vice President of Finance and the President in preparation of requests for funding from the Associated Students of Boise State University, and shall sign said requests.
The Advisor(s) shall consult with the officers about the organization's activities in compliance with University Policies.
- Section 3 Removal: Any advisor(s) not fulfilling the requirements outlined in Section 2 of Article VII or Article V shall be dismissed from the organization according to the procedures outlined in Article VI.

Article VIII-Meetings

- Section 1 Quorum: To conduct business, a simple majority of the total voting membership must be present at the meeting. A simple majority of the total voting membership must be present for all elections.
- Section 2 Voting percentages: Motions dealing with amendments and the removal of officers or members will require a 2/3-majority vote of the total voting membership. All other motions will require a simple majority vote of the quorum to pass.
- Section 3 Frequency of meetings: This organization shall meet at least once a month during the spring and fall semesters. The President or a simple majority of the total voting membership may call emergency meetings. Written notice of organizational meetings shall be given to all members at least 7 days prior to such meetings. Written notice of special or emergency meetings shall be given to all members 3 days in advance.
- Section 4 Parliamentary authority: The Constitution of this organization shall be the supreme authority in parliamentary procedure at all meetings. The Bylaws of this organization, if and when they exist, shall be the next highest authority.

Article IX-Elections

- Section 1 Types of elections: General elections will be held to replace officers whose terms are due to expire. Special elections shall be held when an office is vacated in midterm.
- Section 2 Nomination of candidates: A candidate for office must be nominated by a voting member during the specified meeting in the case of general elections or during the meeting immediately prior to special elections.
- Section 3 Time of elections: General elections shall be held during the last meeting of the spring semester and special elections shall be held as necessary.
- Section 4 Form of vote: Voting under this Article shall be by secret ballot. The advisor or a non-voting member present shall tally the votes

Article X- Officers

- Section 1 The officers of this organization shall be:
- A. President
 - B. Vice President
 - C. Vice President of Operations
 - D. Vice President of Finance

- Section 2 Qualifications: The President of this Chapter must be a full-fee paying student at Boise State University, and must maintain a minimum of 2.0 cumulative GPA.
- All remaining officers must be fee-paying students at Boise State University, carry a minimum of three credit hours and must maintain a minimum of 2.0 cumulative GPA.
- Section 3 Duties of the officers shall be as follows:
- A. President:
1. Shall be the Chief Executive Officer of the organization and shall preside over meetings.
 2. Shall submit the names of all officers of the organization to the Student Involvement & Leadership Center.
 3. Shall submit additional information as is required by the Student Involvement & Leadership Center
 4. Shall assist the Advisor and the Vice President of Finance in preparation of requests for funding from the Student Involvement & Leadership Center, and shall sign said requests.
 5. Shall assist all committees.
- B. Vice President:
1. Shall assume the duties of the President during his/her absence and shall succeed to that position in the event that it becomes vacant, until a special election can be held.
 2. Shall be responsible for writing the Bylaws of this organization and for presenting them for approval to the total voting membership at meetings.
- C. Vice President of Operations:
1. Shall keep records of all meetings.
 2. Shall report membership records.
 3. Shall assume the duties of the Vice President during his/her absence and shall be The Vice President and the Vice President of Operations in the event that it becomes vacant, until a special election can be held.
 4. Shall be the leader of all volunteering opportunities and events.
- D. Vice President of Finance:
1. Shall be the financial officer of the organization.
 2. Shall report an accounting of revenues and expenses upon request at any organizational meeting.
 3. Shall prepare, at the end of each school year, all financial records for audit.
 4. Shall assist the Advisor and the President in preparation of requests for funding from the Associated Students of Boise State University, and shall sign said requests.

ARTICLE XI - Executive Committee

- Section 1 Responsibility: Management of this organization shall be vested in an Executive Committee responsible to the entire membership to uphold this constitution.
- Section 2 Membership: Membership shall consist of President, Vice President, Vice President of Operations, Vice President of Finance, and the Advisor.
- Section 3 Meetings: The Executive Committee shall meet as needed to organize and plan future activities and agenda items for meetings.
- Section 4 Quorum: A quorum of this committee shall consist of a simple majority of the members.

Article XII-Removal of Officers

- Section 1 Grounds for removal: Any officer not fulfilling his/her duties as outlined in this Constitution Article IX, Section 4 or in the Bylaws of this organization to the satisfaction of the voting membership or who has violated a University policy or the Student Code of Conduct, may be removed from office. A 2/3-majority vote of the total voting membership shall be required for removal of any officer.
- Section 2 Notice of charges: The motion to remove an officer from his/her position must be presented in writing to the total voting membership at least two weeks before the meeting at which the removal will be voted on.
- Section 3 Right to a fair hearing: The officer subject to removal shall have the right to present his/her case to the membership at the meeting in which the voting for removal is to take place.
- Section 4 Right to appeal: Appeals relating to the removal of officers shall be done through the Student Involvement & Leadership Center. Appeals must be made within two weeks after the vote for removal has taken place.
- Section 5 Form of vote: All elections under this Article shall be done by secret ballot.

Article XIII-Financial Support

- Section 1 Finances of this organization will come from fundraising projects, individual contributions, the Associated Students of Boise State University and/or from Boise State University, when appropriate.

Article XIV-Amendments to Constitution

- Section 1 A proposed amendment must be adopted in accordance with Article VII, Section 2 and amendments to this Constitution must be approved by the Student Involvement & Leadership Center to become effective.

When amendments to this Constitution are presented to the Student Involvement & Leadership Center, the entire document must be brought to compliance with all current Boise State and Student Involvement & Leadership Center policies.
- Section 2 A proposed amendment this Constitution must be presented to the total voting membership in the form of a written motion at least 7 days before it is to be voted on.

Student Organization Adoption

Approved by the student organization on (date)_____

Number voting in favor of this constitution:_____

Number voting against this constitution:_____

Number abstaining:_____

Total members voting:_____

Enactment

Approved by Student Involvement & Leadership Center on: (date)_____

Signature:_____