



**BOISE STATE UNIVERSITY**

**Date:**

**Name of Receiving Employee:**

**Job Title:**

**Department:**

**Recruitment Bonus**

Welcome to Boise State University!

We are excited to have you start your career at Boise State and would like to offer you a recruitment bonus. If you accept this recruitment bonus, you agree to continue employment with Boise State for a minimum of six months from the date of receipt of such bonus. If you voluntarily leave Boise State within six months of the date of receipt of the recruitment bonus, you agree to pay to the Department/Division a sum equal to the full amount of the bonus (including any tax implications).

Boise State University is authorized by law to pursue legal remedies to recoup all or part of the recruitment bonus in the event you resign prior to the agreed-upon date. Remedies may include deducting the bonus amount from your accrued vacation funds. Should the vacation balance be inadequate, the outstanding payment obligation must be paid in full on the date of your voluntary separation from Boise State by payroll deduction from your final check, cashier's check, personal check or cash.

**Recruitment Bonus Amount:**

**Recruitment Bonus Start Date:**

**Recruitment Bonus End Date:**

**Employee Signature:**

**Supervisor Signature:**