



BOISE STATE UNIVERSITY

On-Campus Employment Authorization (J1 students ONLY)

Section I – to be completed by student

Student Name:

Student ID:

I verify the following (check each box as applicable):

I am currently maintaining J-1 status

I understand that I cannot work on campus until I am notified that this authorization is approved

I understand that I can work no more than 20 hours per week during the semester

I understand that this is not an authorization for off-campus employment and that off-campus employment requires a separate work authorization

I understand that I must still follow Boise State University employment policies

Student Signature:

Date:

Section II – to be completed by employer

This letter serves to confirm that the student named above will be employed as follows:

Department or Unit on Campus:

Job Title / Position:

Start Date:

End Date:

Hours per week:

Immediate Supervisor Name:

Immediate Supervisor Signature:

Date:

Section III – to be completed by International Student Services

As provided by 22CFR 62.23(g), the Alternate Responsible Officer (RO/ARO) of Exchange Visitor Program P-1-05676 grants permission for this student to work on-campus a maximum of 20 hours per week when school is in session and full-time during vacation periods. The student must maintain valid J-1 student status at Boise State University in order to maintain the validity of this authorization. This employment authorization is granted effective from the date signed, for one year duration or until the end date of the DS-2019, whichever is earlier.

Alternate Responsible Officer Name:

Signature:

Date: