

SWIP – Needs Assessment – Discussion Topics Worksheet

#1 - School Leadership Team

ESSA requires that all stakeholders provide meaningful input in the planning and improvement process. School leadership teams are an effective strategy for ensuring staff participation in creating and implementing the schoolwide plan. Describe the governance of the team. For example:

Who chairs the team?

How are decisions made?

How frequently does the team meet?

What is the process for communicating with district leadership?

How are agendas set?

How is formative and summative student data used for decision making?

How do they ensure that decisions are evidence-based?

Who is responsible for communicating with staff, families, and other stakeholders?