

Instructions for Uploading Program Admission Material

1. Login to the [Graduate College Admission Application](#).
2. Choose the application you would like to access and click the **Open Application** button

Welcome. We are excited for you to join Bronco Nation!

Already submitted applications: A list of applications will appear below as you start and/or submit an application. You can complete an unsubmitted application, or access your status page for a submitted application, by selecting it below.

Apply Idaho applicants - Apply Idaho is Idaho's statewide application for high school seniors. If you have applied to Boise State with the Apply Idaho application you do not need to apply to Boise State. However, **you will need to set up your account credentials**. To do so, please click on "Log in" below under Returning Users. Then click on "Forgot Your Password". When prompted, enter email address you used on your application and your date of birth.

Your Applications		Application Details		
Type		Status	Started	Submitted
You have started 1 application, listed below, using this account				
Graduate Application	GRAD SP22 DM Mechanical Engineering	Submitted	07/22/2021	07/22/2021

Application Details

Started 07/22/2021

Status Submitted 07/22/2021

Details GRAD SP22 DM Mechanical Engineering MEng Graduate Application

Open Application Cancel

BOISE STATE UNIVERSITY | +1 (208) 426-1000 | 1910 University Drive, Boise, Idaho 83725 - Idaho's Metropolitan Doctoral Research University

3. Once in the application, you will see a list of materials that have been received or are currently awaiting submission under the **Application Checklist**.

Status	Details
✓ Received	Transcript for Boise State University
✓ Received	Personal Statement
✗ Awaiting	Transcript for University of Wyoming
✓ Waived	Writing Sample

4. To upload missing items use the drop down menu to choose the item you would like to submit.

Upload Materials
To submit documents that we have requested, please select the document type below and upload a Word document, PDF, or scanned image file. If we have not requested that you submit documents to us, you may disregard this.

We have received the following documents from you:

- 06/15/2021 04:32 PM - Personal Statement - Graduate
- 06/15/2021 04:28 PM - Personal Statement - Graduate
- 06/15/2021 04:17 PM - Transcript (Copy): Boise State University

No file selected.

Personal Statement - Graduate
Transcript (Copy): University of Wyoming
Writing Sample

Documents that have already been submitted will not appear in the drop down menu. Once you have selected the item you wish to upload click the **Browse** button to choose a file location. Select the file you wish to upload and click the **Upload** button.

Trouble with your Program Material?

If you are experiencing problems with your application, you may contact the Graduate College at graduatecollege@boisestate.edu or by phone at (208) 426-4723 (GRAD) and we will be happy to assist you.

Help! My application material won't upload!

- If you are unable to upload your material, here are a few simple steps you can take to resolve the issue.
 - First, make sure that your file is within the file upload parameters.
 - Export your document as a PDF and try to upload again.
 - Try clearing your cache and cookies, and closing and reopening your browser.
 - Try a completely different web browser (many people find problems when using the Microsoft Edge browser or Internet Explorer).
 - If you are still experiencing issues, please forward your recommendation material to the program you are applying for.

Can I waive my GRE or GMAT scores?

- Because the GRE and GMAT are program specific requirements, you will need to contact your program or program coordinator directly to see if they are able to waive the scores for you.

My program told me I don't need [a resume, a letter of intent, etc.]?

- The Graduate College only requires three things from applicants: 1) a complete and submitted application, 2) an application fee, and 3) all of your official transcripts.
- If a program has notified you that they do not require certain material for your application to be complete, this is allowed. Missing items, other than transcripts, will not prevent your application from being reviewed.